



**Classical Charter School
Association**

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CCSA BOARD MEETING MINUTES

January 4th, 2018

6:30 pm – 8:30 pm

Classical School, Founder's Room (L08)

1. **Call to Order** Mr. Broeckert called the January 4, 2018, meeting of the Classical Charter School Association (CCSA) Board to order.
2. **Roll Call** Tim Broeckert, Peter Chen, Melissa DeVantier, Raj Dugal, Sarah Roe, Anne Tretinyak, Joanne Bielmeier, Kathy Dietrich, Stacey Foley
3. **Welcome Guest Attendee(s)** Mrs. Keri Lenz, and Guest
4. **Classical School Mission:** *Tim Broekert* reminded those in attendance of the mission of Classical School: *Building a just and excellent educational foundation*
5. **Approvals**
 - **Meeting Agenda** Raj Dugal motioned to approve the CCSA Board meeting agenda, Sarah Roe seconded the motion with all in favor.
 - **11/2/17 Board Meeting Minutes SR/PC with changes** Sarah Roe approved the meeting minutes with changes to the Back to school night and the AASD informational night at the high schools. Pete Chen seconded the with the changes with all board approval.
6. **Educational Program Committee Reports**
 - **SG #5: Review curriculum and update as needed to ensure coverage of CKS, program continuity, best practices, and to further develop expertise**
 - **World Language**
 - Three proposals were made this evening
 - 3rd Grade Latin Change 2017-2018
 - Third grade teachers are noticing student confusion in spelling and Shurley English grammar. Their feeling is the new Latin grammar instruction is the cause of the issues. The introduction of Latin grammar has also put third grade behind in some other areas of instruction. A CCSA Board decision as soon as possible is requested regarding the third grade proposal to cover only the Latin vocabulary portion of the workbooks for the remainder of 2017-18. This change would allow third grade to catch up on instruction, and it would also be inline with the proposal to change the focus of the developing K-8 Latin program from grammar to more of a vocabulary program. A January 8 meeting is planned to discuss and vote.
 - K-8 Greek and Latin Roots Proposal 2017-2018
 - Mrs. Foley presented a proposal to alter the focus of the Latin program from grammar instruction to the study of Greek and Latin Roots in grade K-8. A plan is nearly developed and approval to implement the plan for the 2018-2019 school year is requested. The board will consider the proposal for a vote at the February meeting.

- 6-8th Grade Logic-Humanities Proposal 2017-2018
 - Mrs. Foley presented the proposal to begin logic instruction in 7th grade, rather than 6th grade. The proposal also requests the discontinuation of the study of formal logic. In place of formal logic, more time would be devoted to writing as it pertains to the logical fallacies and humanities. The board will consider the proposal for a vote at the February meeting.
- **Writing**
 - Discussed the writing program pilot in fifth grade and going well and the continuation to other grade levels.
- **History**
 - No new history book has been found that is as rich as the current book that is being used. Mrs. VanRyzin and Mr. Fager have spent a lot of time figuring out a plan. The decision to continue to use the current books has been made. The curriculum will be outlined and given to Mrs. Foley to be formatted. With the current books, it doesn't go past 9/11/2001, so further history supplements will have to be gathered and approved
- **Physical Education**
 - no active PE EPC right now. No decision has been made with the program and not on the top of the priority list. The posting ended Friday and there are 5 people will be interviewed on Monday.
- **Science/Math (did not meet)**
 - Nothing to report. CCSA Board talked about looking into utilizing Einstein's science labs and what that would take.
- **Provide EPC updates in classical columns (SG #1)**
 - Small write up of the science and showcase the fifth grade writing. These need to be in by the 22 of January to Mrs. Diedrich. Pete will do the science and Fifth grade teachers will put the writing report together.
- **Staff Development Opportunities**
 - Nothing to report as of now. Tim will reach out to Mr. Bomann.

7. Governance Committee Report

- **Goal #3 Improve Board Effectiveness and Stability**
 - **Recruit new board members**
 - Group is doing well with this goal.
 - **Principal, Admin Team, & EPC Chair Evaluations (SG#2)**
 - Questions are being developed and hoping to get out in March to be returned in April. These evaluations will be able to be discussed at the CCSA Board strategic plan meeting.
- **Goal #4 Advocate for charter laws that protect and grow the mission of Classical School**
 - **Charter presidents' meeting updates**
 - AASD online application is going well, seeming to be a little more work on our end but all in all going well.
 - Charter School Grants: There was 100 mill allocated for Wisconsin to put towards charter schools. The deadlines for the applications are in March
 - Charter Authorizer Report- report was sent and waiting to hear back from the DPI once things are finalized.
 - Next Mtg 2/5 @ 6PM: Open Meetings- there will be a district resource there. Looked into having the district do it for us. We will talk about it at a later meeting
 - Guest educator presenter guideline.
 - Classical School Handbook is still a work in progress
 - Curriculum changes, things with IEP would not be board approval, but if there is a new student there may be opportunities, grading is a board approval.
 - Next governance committee meeting February 8th at 1030 in Mr. Bomann's office

8. Marketing/Alumni Relations Report

- **Goal #1 Build Bridges w/ Stakeholders to increase support for our mission**
 - **Maintain Presence at school events:** Feels that the CCSA Board has good presence at events
 - **Engage community stakeholders to assist board**

- **Goal #7 Strengthen Community Engagement and Support**
 - **Image Studios Promo Video:** No new edits were ready to be reviewed
 - **Event Updates (Mini Charter, Go Valley Kids, AASD All School Fair)**
 - **Enrollment Update**
 - **Classical School Instruction/Curriculum Video Series:** No new updates, continuing to be worked on
 - **Social Media:** Facebook page was set up by AASD and now up and running

9. Student Wellness Committee Report

- **Goal #6 Support Student Wellness**
 - Where does the board fit with wellness? This was discussed at CCSA Board and Governance meeting

10. Fundraising Report

- **Goal #8 Increase Opportunities for Facility Improvement and Professional Development**
 - **Identify and Prioritize Needs**
 - Looking at the needs of the teachers, and having them identify needs for their classrooms
 - **Research Funding Sources**
- November two Grants were submitted, one that would help the cost of the 7-8th grade end of year field trip, and the other was to finance Science Equipment. We are still waiting to see if we received any from these.
- There will be a presentation about Grants at a Staff meeting in the future.
- Classical has never looked a formally having a large fundraising event, this will be a continued discussion

11. Principal's Reports

- **Goal #2 Maintain Staff Level Effectiveness and High Quality Instruction Practices**
 - Teachers are continuing to update their lesson plans for succession/sub purpose

12. Program Support Report – Mrs. Diedrich

- Winter Map testing window for recommended testing
- Spelling Bee: 27 students entered from 4-6th, No middle school students entered
 - January 11th is the preliminary test
 - February 8th is the Final test
- Geography Bee
 - There are 9 participants from 5-8th grade.
 - Will be held on January 24th
- Spanish Culture Club
 - grades 3-6 will begin in February and go until June
 - Will meet the first Monday of every month
- KAT
 - Being lead by Sheri Hartzheim
 - Kick off will be March 16th with KAT being April 20th
 - CCSA Board needs to look at Classical school needs for allocation of fundraiser

13. Treasurer Report – Mr. Broeckert

- Payment was made to video

14. Public Comment

- Public Comment was taken
 - Mrs. Keri Lenz asked if CCSA Board would review the severe weather protocol for determining inside vs. outside recess.

15. Vote on new board applicants (may require motion to closed session if discussion is required)

- Terri Meisel
 - Melissa DeVantier motioned to approve Terri to be a CCSA Board member. Anne Tretinyak seconded motion for approval. All CCSA Board approved
- Rolando Sanchez

- Anne Tretinyak motioned to approve Rolando to be a CCSA Board member. Melissa DeVantier seconded motion for approval. All CCSA Board approved.

16. Motion to Adjourn

- Melissa DeVantier motioned to adjourn CCSA Board meeting. Raj Dugal seconded motion to adjourn meeting. All approved