



**Classical Charter School
Association**

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CCSA BOARD STRATEGIC PLANNING Minutes

May 30, 2018

8:30 am – 4:30 pm

**Classical School Founders Room
3310 N. Durkee St., Appleton, WI 54911**

1. **Call to Order at Classical School** Mr. Tim Broeckert called the May 30, 2018, meeting of the Classical Charter School Association (CCSA) Board to order.
2. **Roll Call All present** Tim Broeckert, Thomas Bomann, Pete Chen , Melissa DeVantier, Raj Dugal, Sarah Roe, Joanne Bielmeier, Rolando Sanchez , Terri Meisel, Stacy Foley, Anne Tretinyak, Kathy Dietrich
3. **Guest Attendee(s)** EPC Chairpersons came in to talk about their committees
4. **Classical School Mission:** *Tim Broekert* reminded those in attendance of the mission of Classical School: *Building a just and excellent educational foundation*
5. **Approval of Meeting Agenda RD, MD** Raj Dugal approved the May 30, 2018 meeting agenda. Melissa DeVantier seconded the motion. All attendencies were in favor.
6. **Public Comment** none
7. **Meetings with Educational Program Committee Chairs**
 - **Logic:** Tim Broekert has come up with some leads for logic and will follow up with them this summer. He will then come to the teachers and follow through. Rolando Sanchez will be assisting with that. Questions that were proposed, where does the EPC fit, thought was to have someone from math since formal logis is more mathematical. A special EPC would break away and be created as its own entity.
 - **History:** Chris Vanryzin looked at the new version of the current history book and the language was changed in the book so that wasn't an option. There was no one book that delivered the same information as the book that we are currently looking. The decision was made to use the current book and break it into two books, a 7th grade book and an 8th grade book. Items would be pulled out and supplementary materials would be added to make bound books. Teacher materials would be put together as well. The only problem is that there is not enough textbooks for all of the children we are short 15 this is why kids are given packets. We will continue to use packets. For succession purposes, teacher materials will be laid out with lesson plans. Currently writing out lesson plans so that another person would be able to come into the class and pick up where they left off. Goal will be to jot down some criteria when looking for new books, understanding that all books are bias and there will need to be supplements to make a well rounded history program. The priority for the History EPC will be succession planning and keeping what we are currently doing. Discussing things that could be replaced and things that would be non negotiable.
 - **math:** Talked about having a small class for those children who are struggling with 7/6-8/7 or are new to Classical, this class will be to get them to where they need to be for high school algebra. Talked about continuing math facts everyday for all grades up to 8th grade. The thinking is that these are foundational things that would only benefit the math program, and would take 5 minutes a day. Options would be just

to do it for everyone or have it be a student by student option. Potentially being assessed at the beginning of each year.

- **Science:** Proposal was sent to the CCSA Board that outlined a reorganization of the order that science is being presented. This would allow for more complex science concepts later in the year, or the following year to be supported by higher math skills.
- **Student council:** Leaders from Student council came and talked to the CCSA Board about potential changes at Classical. The students were thankful, and felt like they had a voice at the school with the opportunity to make a difference. Items that Student Council wanted the Board to look at: Different language options for middle school, look at materials covered in 5-6th grades, more life skills type classes, blacktop redone, larger bathroom for the middle school wing, make the forum bigger.
- **ELA:** 5-8th grade writing program evaluation, second year of this program. This year was spent going through each of the grades seeing what the expectations are for writing, coming into the grade and then leaving the grade. For 5th grade: It's going great, good for succession planning, but some are a little above their heads due to lack of earlier grades, though not an issue teachers are able to fill in the gap in the writing deficiencies. The potential negatives are, there is a lack in creative writing, especially in the younger grades. They are teaching such formulaic writing and see this lack of freedom as a negative. The committee would add this to their 2018-2019 goals. Another negative communication in regards to thesis statements. Looking to use the same language for all grades so there is no confusion. Wanting to look at the reading aspect of ELA next year.
- Teacher development and new teacher mentoring and continuing of mentoring and onboarding teachers. Continuing with succession planning in all the grades, knowing what materials that teachers are using per bullet point.
- **Latin:** The CCSA Board talked about the removal of the Latin program at Classical. It was a year into the pilot program. CCSA Board voted to remove the program from the current curriculum. Approval MD/RD Melissa DeVantier motioned to remove the Latin program from Classical. Raj Dugal seconded the motion with all in favor.
- **Spanish:** been working all year looking at what needs to be taken out and added, like grammar. adding in more conversation. turning out to being a huge undertaking. this will continue as an EPC for the next year getting strategies

8. Approval of Meeting Minutes

- **Minutes of March 1st, 2018, CCSA Board Meeting :** Rolondo Sanchez motioned to approve the March 1, 2018 CCSA Board meeting minutes. Melissa DeVantier seconded the motion. All approved
- **Minutes of May 3rd, 2018, CCSA Board Meeting:** Rolondo Sanchez motioned to approve the May 3, 2018 CCSA Board meeting minutes. Melissa DeVantier seconded the motion. All approved

9. Board Committee Reports

- Compliance Committee - Mrs. DeVantier: Build bridges with stakeholders, Mr. Bomann has done an a great job with the Classical Teachers and with AASD. CCSA Board needs to try and find ways to engage parents a bit more. Questioned other ways that parents can assist the school, committees was talked about to encourage parents to be invested. Classical School succession planning has been going well and will continue the following year. Combination of the student and teacher handbook is also going well and the goal will be to have it completed 2018-2019 year. The communication flow chart will be looked at and approved along with improving guidelines and charter laws that are coming and changes with DPI. The admin team and how everything is going, things just keep getting better and better, looking at prioritizing and keeping things on task. what is the the expectation of the board looking forward.
- Mrs Foley will continue to gather information for succession planning. With EPC meetings, the Committee chairs will be responsible for the who, what where and how long. It will be the Chair's responsibility to take attendance and keeping notes or typing a summary and getting that to Mrs. Foley. She will then keep track of those. If a Board member isn't present then communicating with the Board member apart of the committee as they will be able to report to Board meetings. Tim will send something out outlining expectations. .
- chromebooks are on the radar
 - **School Handbook - Mr. Bomann :** Going well, there are just minor changes to be made.
 - **Survey Results - Mr. Broeckert:** Survey results were discussed and plans will be made to address concerns.
- **Marketing/Alumni Relations Committee - Mrs. Bielmeier**
- **Fundraising Committee - Mr. Chen**

- **Facilities Improvement**

- Talked about how to best approach AASD with facilities improvements. Discussed ways to make the school equatable to other schools with similar numbers. Discussions with AASD for a potential timeline and ways to improve school for students and their families and for the community. Had a discussion about ways to fund any projects to Classical School.
 - Board would need a timeline of events, so that there would be defined responsibilities for the CCSA Board
 - Facilities improvement will be placed under the Fundraising Committee. Need to have a clear plan and cost in place to then go and engage those larger companies. Peter, Joanne, Raj, Rolondo and Terri will be on this committee.

- **Treasurer Report - Mr. Broeckert**

10. **Board Discussion Items** : These items were moved to another meeting date

- **Professional Development**
- **Staff/Student Wellness**
- **AASD Late Start**
- **Strategic Plan Review/Update**
- **Election of CCSA Board Officers: Tim Broeckert president, Sarah Roe secretary, Melissa DeVantier VP, Tim Broeckert Treasurer.**
- **Succession Planning**
- **Set Future Meeting Dates**

11. **Public Comment** None

12. **Motion to Adjourn** Ann Tretinyak moved to adjourn the CCSA Strategic Planning session. Rolondo Sanchez seconded the motion with all in favor.