



**Classical Charter School  
Association**

3310 N. Durkee St.; Appleton, WI 54911  
Phone: (920) 997-1388; Fax: (920) 997-1390  
www.classicalcharter.com

## CCSA BOARD MEETING MINUTES

**September 6th, 2018**

**6:30 pm – 8:30 pm**

**Classical School, Founder's Room (L08)**

1. **Call to Order** Mr. Broeckert called the September 6, 2018, meeting of the Classical Charter School Association (CCSA) Board to order
2. **Roll Call** Tim Broeckert, Thomas Bomann, Pete Chen, Raj Dugal, Sarah Roe, Joanne Bielmeier, Terri M
3. **Welcome Guest Attendee(s)** none
4. **Classical School Mission:** *Tim Broeckert* reminded those in attendance of the mission of Classical School: *Building a just and excellent educational foundation*
5. **Approvals**
  - **Meeting Agenda** Raj Dugal approved meeting minutes with Pete Chen seconding the motion. All voted in favor.
  - **5/30/18 Board Meeting Minutes** Raj Dugal approved meeting minutes with Pete Chen seconding the motion. All voted in favor.
  - **6/20/18 Board Meeting Minutes** Raj Dugal approved meeting minutes with Pete Chen seconding the motion. All voted in favor.
  - **7/31/18 Board Meeting Minutes** Raj Dugal approved meeting minutes with Pete Chen seconding the motion. All voted in favor.
6. **Public Comment** none
7. **Educational Program Committee Reports**
  - **SG #5: Review curriculum and update as needed to ensure coverage of CKS, program continuity, best practices, and to further develop expertise**
    - **World Language - Ms. Bielmeier** none- The first meeting is in October. The committee is still looking into spanish, continuing to add more communication skills. Anna Chilar is the lead on this EPC
    - **English Language Arts - Ms. Tretinyak/Ms. Roe** none The first meeting October
    - **Science - Mr. Chen/Mr. Sanchez/Ms. Meisel** none Pete is thinking that the science committee is needing more meetings scheduled Tom Bomann will look at scheduling these.
    - **Math - Mr. Chen/Mr. Sanchez/Ms. Meisel** none
    - **History - Mr. Broeckert** none Mrs Vanryzin is continuing with documenting the Middle School history program.
    - **Physical Education - Mrs. DeVantier** none The EPC will meet in October and will come up with a plan for the year.
    - **Fine Arts - Mr. Broeckert** none- Grade 5 would be added for students who could take band in the 2018-2019 school year
    - **Staff Development (onboarding process, best practices, training, etc) - Mr. Bomann** Everything is going fine there is a Staff Development scheduled in October with the topic being

compassion. The Classical Staff is looking for some wellness training hoping this will marry well with the compassion topic.

8. **Compliance Committee Report - Ms. DeVantier** none
  - **SG #3 Improve Board Effectiveness and Stability** none
    - **Strategic Plan Discussion - Mr. Broeckert** The Strategic Plan is all up to date. The plan is it will be communicated to the Staff during their October staff meeting.
  - **SG #4 Advocate for charter laws that protect and grow the mission of Classical School**
    - **Charter President's Meeting: 9/24 @ 4:30 (KA Commons)** During the meeting they will be talking about open meetings laws, and the Charter School report that is finalized from DPI. They will also be talking about the how the application process went for this year.
    - **Open Meetings Law updates - Mr. Broeckert** Any meeting that requires board members, will need to be publicly posted. questioning some of the committees that we have.
  
9. **Marketing/Alumni Relations Report - Ms. Bielmeier**
  - **SG #6 Strengthen Community Engagement & Support**
    - **Classical School Instruction/Curriculum Video Series** Tom Bomann, Stacey Foley and Duyen Bagwell will begin putting together a skit and schedule for the reading video, the hope is to have that finished by Thanksgiving. This will be followed by math, then spanish, grammar as well
    - **Upcoming school/community events** Alumni event during Fall Fest, it will run during the beginning of Fall Fest as it did last year. Another Alumni event will be the graduate walk through and potentially some volunteer opportunities for National Honor Society participants.
    - **Social Media** Going well.
    - **Notes from the Board** Upcoming school events: a back to school night event.
  
10. **Fundraising Report - Mr. Chen**
  - **SG #7 Increase Opportunities for Facility Improvement and Professional Development** No update, looking to have a meeting in September. Looking to tie some professional development opportunities to help get some grants, the committee is looking for a list from the teachers to help look for grants.
  
11. **President's Report - Mr. Broeckert**
  - **SG #1 Build Bridges with Stakeholders to Increase Support for our Mission** it would still be nice to have Kathy come to a few meetings just to update on new roll. There will be monthly Admin meetings with Mr Huggins.
  
12. **Principal's Report**
  - **Goal #2 Maintain Staff Level Effectiveness and High Quality Instruction Practices** Talked about doing International night one year and fine arts night the opposite year. Martin Luther King day, making it a service day, we discussed the potential of a late start for the Classical Teachers. Looking to have staff input on when Teachers would want that day. This point will be on the October meeting.
  - enrollment 42 new students spots in 8th and 7th and 2 in 6th. no overage in 5th grade now.
  
13. **Treasurer Report – Mr. Broeckert** taxes amazon 41.26 4263 ish.
  
14. **Public Comment** none
  
15. **Motion to Adjourn rd pc** Raj Dugal motioned to adjourn the CCSA Board meeting, with Pete Chen seconding the motion. All in favor.