



**Classical Charter School
Association**

3310 N. Durkee St.; Appleton, WI 54911
Phone: (920) 997-1388; Fax: (920) 997-1390
www.classicalcharter.com

CCSA BOARD MEETING MINUTES

January 3rd, 2019

6:30 pm – 8:30 pm

Classical School, Founder's Room (L08)

1. **Call to Order** -Mr. Broeckert called the November 1, 2018, meeting of the Classical Charter School Association (CCSA) Board to order
2. **Roll Call**-Mr. Tim Broeckert, Ms. Melissa DeVantier, Mr. Pete Chen, Ms. Terri Meisel, Ms. Anne Tretinyak, Mr. Raj Dugal, Mr. Thomas Bomann
3. **Welcome Guest Attendee(s)** - Mr. Fager, Ms. Foley participated as invited speakers.
4. **Classical School Mission:** *Tim Broeckert* reminded those in attendance of the mission of Classical School: *Building a just and excellent educational foundation.*
5. **Approvals**
 - **Meeting Agenda** - Mr. Dugal moved to approve the agenda, subject to moving the Compliance report up to accommodate Ms. DeVantier's early departure. Ms. Tretinyak seconded and all approved.
 - **11/1/18 Board Meeting Minutes** - Ms. DeVantier moved to approve the minutes. Ms. Tretinyak seconded and all approved.
 - **12/6/18 Board Meeting Minutes**- Ms. DeVantier moved to approve the minutes, subject to closing minutes related to employment discussions. Ms. Tretinyak seconded and all approved.
 - **World Language EPC - Interpersonal Communication Proposal**- Mr. Dugal moved to approve the curriculum change proposal. Ms. Meisel seconded and all in favor.
6. **Public Comment** - None
7. **Educational Program Committee Reports**
 - **SG #5: Review curriculum and update as needed to ensure coverage of CKS, program continuity, best practices, and to further develop expertise**
 - **Math - Mr. Chen/Mr. Fager**
 - **Foundational Support Proposal**- Mr. Fager presented the Rocket Math curriculum proposal. Discussion was had regarding timed nature of test, grading, pencil/paper nature of tests. Tom indicated that it fits within direct instruction model. Mrs. Foley pointed out the need to monitor the amount of time devoted to Rocket Math, to ensure students have an opportunity to start math homework and get help from their teacher. Mr. Bomann noted the need for monitoring as well. Mr. Fager clarified that this is a pilot proposal for grades 5-6 for the remainder of the 2018-2019 school year. The EPC will then address CCSA prior to strategic planning with a new proposal to either continue pilot or implement as standard. CCSA will vote on this current proposal in our February meeting.
 - **Physical Education - Mrs. DeVantier**- Ms. Foley and Mr. Bomann reported that Ms. Jiskra has a strong first draft together of a Physical Education curriculum, and is working to tie the curriculum into the Core Knowledge Sequence and current curriculum plans in other classes before bringing

the proposal to CCSA for consideration. CCSA verified that Classical can create its own P.E. curriculum and is not bound to AASD standards for P.E.

- **Science - Mr. Chen/Mr. Sanchez/Ms. Meisel-** Ms. Foley reported that this EPC is on hold until we know more about our long-term sub or replacement for Mr. Mangian. Ms. Tretinyak asked about use of textbook. Mr. Bomann indicates that textbook covers 70% of sequence requirements. Mrs. Foley indicated that 7th grade curriculum is running out quickly, so the EPC curriculum needs to regroup to find reliable supplemental material to finish out the school year. This could include the purchase of another textbook.
- **English Language Arts - Ms. Tretinyak/Ms. Roe-** Ms. Foley reported that this EPC is splitting into a Reading EPC and a Writing EPC. The Reading EPC is reviewing novels to ensure consistency and appropriate transition between grade levels.
- **History - Mr. Broeckert-** No report given.
- **Staff Development (onboarding process, best practices, training, etc) - Mr. Bomann-** No report given.

8. Marketing/Alumni Relations Report - Ms. Bielmeier

Regularly scheduled meeting postponed to 1/17 (tentative) due to committee member conflicts

A new focus of the upcoming meetings will be a 20 year summer celebration

- **SG #6 Strengthen Community Engagement & Support**
 - **Classical School Instruction/Curriculum Video Series** - No update
 - **Upcoming school/community events** - No Go Valley Kids event this year; 1/12 All School Fair is upcoming
 - **Social Media** - No update
 - **Enrollment Update** - Last year's common app is being used, district's new app was not completed by 12/1 deadline; applications are tracking very closely to last year.

9. Fundraising Report - Mr. Chen

- **SG #7 Increase Opportunities for Facility Improvement and Professional Development**

Appleton Education Foundation grant filed, but not selected.

\$1,200 gift donated to meet immediate durable/nondurable middle school science needs.

\$1,200 gift donated by the Tretinyak family to send Ms Foley, curriculum support specialist, to Direct Instruction Training.

10. Principal's Report

- **Goal #2 Maintain Staff Level Effectiveness and High Quality Instruction Practices**

Overview and discussion of school report card

Overview of grade 5-8 chromebook usage

Discussion of middle school staffing needs

11. President's Report - Mr. Broeckert

- **SG #1 Build Bridges with Stakeholders to Increase Support for our Mission**

- **Notes From The Board**
Next issue of columns (late jan/early feb) to have world language curricular update
- **Charter Council Updates**
New AASD common charter school application was not ready on 12/1; reverted to last year's app
High School half-day charter are compliant with current state legislation, but federal grant eligibility and data reporting complexities could affect the future. More to come.
Non-employee charter board members may become required to sign a confidentiality form similar to student teachers.
Next meeting 2/4 5PM @ KA, room 13.

12. Treasurer Report – Mr. Broeckert - Unchanged \$4,659.12

13. Compliance Committee Report - Ms. DeVantier

- **SG #3 Improve Board Effectiveness and Stability**

- **Family Communication Chart-** CCSA reviewed the chart and offered suggestions. Ms. DeVantier will remove language relating to bypassing the staff person, and will remove the name of the current assistant superintendent and will circulate the final chart for approval and inclusion in the school handbook.

- **Technology Policy Review**- The word “guideline” will be replaced with “policy.”
- **SG #4 Advocate for charter laws that protect and grow the mission of Classical School**
- Ms. DeVantier reported on the work of the Compliance Committee. After reviewing the charter contract, it was concluded that all CCSA guidelines will now be policies, and this change will be reflected in the handbook and in new policies going forward. CCSA must participate in teacher interviews, and are to give recommendations to AASD regarding personnel matters. The charter contract also confirms that CCSA is to be involved in decisions relating to the school day schedule (i.e. late starts) and disciplinary procedures. Mr. Bomann expressed concerned about the confidentiality of certain personnel matters and will verify his disclosure rights with AASD. The Committee will work with Mr. Bomann on setting appropriate expectations regarding notices of significant or frequent departures from curriculum policies established by CCSA, and will make personnel recommendations to AASD accordingly. The Committee will also continue to work on ensuring that curriculum policies are communicated and enforced.

14. **Public Comment** - None

15. **Motion to Adjourn** - Mr. Dugal motioned, Ms. Tretinyak 2nd, unanimous.