



Classical Charter School Association

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CCSA BOARD MINUTES

December 4, 2014

6:30 - 8:30 pm

Room 124

1. **Call to Order:** Mrs. Tretinyak called the December 2014 meeting of the Classical Charter School Association Board (CCSA) to order.
2. **Roll Call:** Kiran Chawla, Karen Cheng, Kathy Diedrich, Nancy Fischer, Anne Tretinyak, and Joanne Bielmeier.
3. **Guest Attendee(s):** None
4. **Classical School Mission:** Mrs. Tretinyak reminded those in attendance of the mission of Classical School, *Building a just and excellent educational foundation.*
5. **Approval of the Meeting Agenda and Consent Agenda:** Mrs. Chawla moved to amend the meeting agenda to move discussion of the United Community Fundraiser to closed session. Mrs. Cheng seconded the motion, and it was unanimously approved. Mrs. Chawla moved to approve the amended meeting agenda and the consent agenda. Mrs. Cheng seconded the motion, and it was unanimously approved. Items on the consent agenda:
 - September 11, 2014, CCSA Board Meeting Minutes
 - Kindergarten Field Trip - Stella Queen of the Snow, November 11, 2014 at the PAC
 - Change enrollment window from Nov. 1 – Jan. 15 to Nov. 1 - Feb. 15
 - Student newspaper proposal from Ms. Elms
6. **Committee Reports/Discussion:**
 - a. Governance – Mrs. Tretinyak
 - Charter Update – Reviewed feedback on revised charter from meeting with Charter Steering Committee Meeting on Wednesday, December 3.
 - Feedback is important to prepare for presentation of the revised charter to the Programs and Services Committee on January 29.
 - The steering committee discussion regarding the School of Rhetoric (SOR) proposed in the revised charter focused on what will make the SOR distinctive from the other high schools and attractive to all AASD students.
 - Mrs. Tretinyak will summarize proposed changes and send to the CCSA Board members.
 - CCSA Board Members – The board regretfully accepted Mr. Bomann's resignation earlier in the school year. Mrs. Tretinyak will work with Dean Fischer to identify potential new board members.
 - Goal Setting – Student goals need to be included in the revised charter.
 - Goals will not be tied to the Badger Exam. Dean Fischer will send suggested goals to the board members.
 - b. Curriculum – Dean Fischer
 - Latin - An approved plan will be needed following the February CCSA Board Meeting in order to be able to implement Latin for 2015-16.
 - Dean Fischer will send the board members a revised version of her previous proposal for review at the February meeting.
 - c. Communications – Mrs. Bielmeier
 - Alumni Testimonials for website – Communications Committee will review and edit (with the writer's permission) previously provided testimonials. Mrs. Cheng and Dean Fischer will provide testimonials from college-aged alumni.
 - Mrs. Bielmeier noted the Mr. Fager is managing his own webpage on the school's website as a trial before moving forward with other teachers managing their own webpages.
 - d. Finance – Mrs. Chawla
 - CCSA Finance Report = \$2396.40 in the CCSA account; \$12.16 was earned from AmazonSmile program in the 3rd quarter of 2014.

e. School of Rhetoric (SOR) Expansion – Mrs. Tretinyak/Mrs. Bielmeier

- Curriculum – Information from 6 – 7 classical schools is being gathered and compared. A synthesized recommendation will be presented to the CCSA Board at the next meeting.
 - The committee would like to have the proposed curriculum vetted by Classical School teachers.
 - The option of paying a consultant to write course descriptions is also being considered.
- Communications – Status updates are planned on an approximate biweekly basis via the school website blog. Mrs. Bielmeier will post the updates with information gathered from Mrs. Tretinyak.
- Development – The proposed SOR will eventually require some financial outlay. A development representative is being sought for the expansion committee.

7. **Dean Report** - Student Assessments

- A waiver is not currently available to allow Classical School to opt out of the Badger Exam.
- The CCSA Board will begin an education campaign for parents regarding the Badger Exam. The campaign will include:
 - Communicating the effects administering the Badger Exam will have on curriculum delivery and MAP testing
 - Information to allow parents to help prepare students for the keyboarding portion of the exam
 - Information for parents who wish to opt their student(s) out of the Badger Exam
- Mrs. Cheng motioned to remove winter MAP testing from the schedule in anticipation of being required to administer the Badger Exam in the spring, as both tests cannot be administered without adjusting curriculum delivery significantly. Mrs. Chawla seconded the motion, and it was unanimously approved.

8. **Program Support Report:** – Enrollment - Mrs. Bielmeier

- Advertising and Informational Sessions for prospective families were reviewed.
- High school course selections are due for current 8th graders by the end of this week.

9. **Public Comment:** None

10. **Closed Session**

11. **Reconvene in Open Session**

12. **Motion to Adjourn:** Mrs. Cheng moved to adjourn the meeting. Mrs. Chawla seconded the motion, and it was unanimously approved.

Upcoming Dates:

CCSA Board Meetings:

February 12, 2015, 6:30 pm – 8:30 pm, Classical School Room 124

May 14, 2015, 6:30 pm – 8:30 pm, Classical School Room 124

Expansion Committee Meeting: January 12, 2015