



**Classical Charter School Association**

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## CCSA BOARD MINUTES

### October 3, 2015 Strategic Planning 9:00 am – 3:00 pm McCarty Law LLP

2401 E. Enterprise Ave.  
Appleton, WI 54913

1. **Call to Order:** Mrs. Tretinyak called the October 3, 2015, Strategic Planning session of the Classical Charter School Association (CCSA) Board to order.
2. **Roll Call:** Tim Broeckert, Kiran Chawla, Kathy Diedrich, Melissa DeVantier, Nancy Fischer, Sarah Roe, Anne Tretinyak, and Joanne Bielmeier
3. **Guest Attendee(s):** None
4. **Classical School Mission:** Mrs. Tretinyak reminded those in attendance of the mission of Classical School: *Building a just and excellent educational foundation* and connected the mission to the work to be accomplished in Strategic Planning.
5. **Approval of Strategic Planning agenda and following Consent Agenda items (items previously approved by email consensus of CCSA Board members due to timing of required decisions):** Mrs. DeVantier motioned to approve the consent agenda items with the exception of the minutes of the September 10, 2015, CCSA Board meeting, which will be discussed at the October 8, 2015, CCSA Board Meeting. Mrs. Roe seconded the motion, and it was unanimously approved.
  - Tim Broeckert's appointment to the Board
  - Middle school field trip approval to the Maritime Museum and the PAC for the Harlem Renaissance program
  - Mrs. VanRyzin's literary club
  - Approval of September meeting minutes
6. **Prepare Draft of the 2015-16 CCSA Board Strategic Plan (attached):**
  - In addition to determining the responsibilities, members, and 2015-16 priorities for the CCSA Board and the Governance, Educational Program, and External Affairs Committees, the following points were made during development of the draft Strategic Plan:
    - The Governance Committee provides the infrastructure for the CCSA Board, and the Board as a whole acts as a peer for the Administrator
    - Changes to the Wisconsin Charter School Law were effective July 2015. The most significant change is the expanded jurisdiction of the existing authorizers.
    - All committees will document meeting proceedings in the form of minutes and will provide updates on committee work at CCSA Board meetings. Each committee chair will bring proposals to the CCSA Board for a majority vote prior to implementing any change.
7. **Finance – Mrs. Chawla**
  - Mrs. Chawla explained the Activity Account and Site Budget and will provide documentation of the explanation for reference in Board member binders.
  - Dean Fischer will review budget data quarterly at Board meetings beginning November 2015.
8. **Board Communication Discussion**
  - Mrs. Tretinyak introduced a discussion regarding a CCSA Board email communication policy. The discussion will continue at the October 8, 2015, CCSA Board meeting.
9. **Election of Officers:**
  - Mrs. DeVantier moved to continue the 2014-15 CCSA Board officer positions in 2015-16. Mrs. Roe seconded the motion, and it was unanimously approved.
    - 2015-16 CCSA Board Officers: Anne Tretinyak, President; Melissa DeVantier, Vice President; Kiran Chawla, Treasurer; Joanne Bielmeier, Secretary.
10. **2015-16 Staff/Board Celebration:** Mrs. Tretinyak proposed a celebration at her residence on December 5, 2015. The details of the celebration will be discussed at a future board meeting.

11. **Public Comment:** None

12. **Motion to Adjourn:** Mrs. DeVantier moved to adjourn the meeting. Mrs. Roe seconded the motion, and it was unanimously approved.