



Classical Charter School Association

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CCSA BOARD MINUTES

October 8, 2015 6:00 pm – 8:00 pm Classical School, Room 122

1. **Call to Order:** Mrs. DeVantier called the October 8, 2015, meeting of the Classical Charter School Association (CCSA) Board to order.
2. **Roll Call:** Tim Broeckert, Kiran Chawla, Kathy Diedrich, Melissa DeVantier, Nancy Fischer, Sarah Roe, and Joanne Bielmeier. Mrs. Tretinyak was present beginning with Board Discussion Items.
3. **Guest Attendee(s):** None
4. **Classical School Mission:** Mrs. DeVantier reminded those in attendance of the mission of Classical School: *Building a just and excellent educational foundation.*
5. **Approval of Minutes of September 10, 2015, CCSA Board Meeting:**
 - Mrs. Chawla moved to approve the minutes of the September 10, 2015, CCSA Board Meeting with changes to include only details of potential board member candidacy pertinent to the vetting process. Mrs. DeVantier seconded the motion, and it was unanimously approved.
 - Mrs. DeVantier moved to approve the amended minutes. Mr. Broeckert seconded the motion, and it was unanimously approved.
6. **Approval of Minutes of October 3, 2015, CCSA Board Strategic Planning Session:**
 - Mr. Brockert moved to change the minutes of the meeting to explain the significant change to Wisconsin Charter School Law as expanding the jurisdiction of the existing authorizers. Mrs. DeVantier seconded the motion, and it was unanimously approved.
 - Mr. Broeckert moved to approve the amended minutes. Mrs. DeVantier seconded the motion, and it was unanimously approved.
7. **Approval of Meeting Agenda:** – A report from the CCSA Board Treasurer was added to the agenda.
8. **Board Discussion Items:**
 - **Review draft of Strategic Plan**
 - The draft plan was reviewed and edited. The final version of the plan will be shared with staff via email and with parents via the *Classical Columns*.
 - **Set future meeting dates**
 - The CCSA Board will meet the 2nd Thursday of each month through January 2016 and the 2nd Thursday of March 2016 and May 2016.
 - Educational Program Committee will set meeting dates as soon as possible.
 - Governance Committee will meet Monday, Oct. 26, 2015, 6:30 pm – 7:30 pm in Room 222.
 - **Determine target number of CCSA Board members**
 - The target number of voting members was determined as seven.
 - **Agree to CCSA Board email communication policy**
 - CCSA Board committee members will use Google Docs to collaborate, with the exception of the Governance Committee. Governance Committee members form a quorum of the Board and will therefore use one-way email only to share information.
 - The Google Docs collaboration space will be made public and searchable, but not editable outside of the Board.
 - CCSA Board members will follow the Electronic Communication policy drafted by Mrs. DeVantier.
 - **Determine plan for 2015-16 “Notes from the Board” (NFTB) in the *Classical Columns***
 - Google Docs will be used to collaborate on the NFTB as it is not a voted matter.
 - NFTB Articles:
 - October – Summary of strategic planning process and highlights of the plan with a link to the plan on the school website, authored by the CCSA Board

- Nov/Dec – no NFTB
- January – Educational Program Committee
- Feb. – External Affairs Committee
- March – Governance Committee
- April – CCSA Board Article
- May – Summary of the Year

- **Sign-up for CCSA Board member attendance at staff meetings**

- Mrs. Tretinyak will attend the November staff meeting to answer questions regarding the strategic plan.

- **Develop plan for staff/CCSA Board annual party**

- Dec. 5, 2015, 7 pm, Tretinyak home
- External Affairs committee to finalize details and send save-the-date notice to staff

9. **CCSA Board Treasurer Report:** Balance of CCSA account is \$2985.67.

10. **Dean Report – Dean Fischer:**

- Nicole Korn – new 50% English Language Learning (ELL) teacher, shared between Classical and other charter schools

11. **Program Support Reports:**

- **Mrs. Bielmeier, Enrollment:**

- Enrollment: Grades K – 6 full with waiting lists; openings in grades 7 & 8
- Charter Fairs:
 - Mini Charter Fair, October, 22, 2015, 10 am – 1:30 pm, at the Community Early Learning Center
 - Mrs. Bielmeier and Mrs. Roe will attend, along with two parent volunteers. Mrs. Bielmeier will invite the new ELL teacher to attend as well.
 - AASD Charter Fair, November 7, 2015, 10 am – Noon, at City Center Plaza
 - Mrs. Bielmeier and Mrs. Tretinyak will attend

- **Mrs. Diedrich, Program Support:**

- MAP testing is ongoing
- Fall Fest is Friday, October 9, 2015.
 - CCSA Board members will be serving food beginning at 4:45 pm
- Parent/Teacher Conferences are coming up later in October
- Geography Bee will be held later in October

12. **Public Comment:** None

13. **Motion to Adjourn:** Mrs. DeVantier moved to adjourn the meeting. Mrs. Roe seconded the motion, and it was unanimously approved.