



**Classical Charter School Association**

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## CCSA BOARD MINUTES

**January 14, 2016**  
**6:00 pm – 8:00 pm**  
**Classical School, Room 122**

1. **Call to Order:** Mrs. Tretinyak called the January 14, 2016, meeting of the Classical Charter School Association (CCSA) Board to order.
2. **Roll Call:** Tim Broeckert, Kiran Chawla, Kathy Diedrich, Melissa DeVantier, Nancy Fischer, Sarah Roe, Anne Tretinyak, and Joanne Bielmeier.
3. **Guest Attendee(s):** None
4. **Classical School Mission:** Mrs. Tretinyak reminded those in attendance of the mission of Classical School: *Building a just and excellent educational foundation.*
5. **Approval of Minutes of December 10, 2015, CCSA Board Meeting:** Mrs. DeVantier moved to approve the minutes of the December 10, 2015, CCSA Board Meeting. Mr. Broeckert seconded the motion, and it was unanimously approved.
6. **Approval of Meeting Agenda:** Mrs. DeVantier moved to approve the agenda of the January 14, 2016, CCSA Board meeting with the addition of a closed session at the end of the meeting. Mrs. Roe seconded the motion, and it was unanimously approved.
7. **Board Committee Reports & Discussion Items:**
  - **Governance**
    - Committee working primarily on contract updates, focusing on the addition of the following items into the contract: K-8 expansion, Transportation, Facility Improvements, Additional Administrative Help, and School Promotion.
    - Lottery priorities in current charter will change effective with upcoming 2016-17 lottery due to Act 55. The only priority now allowed is for current students and siblings of current students. A preference may be given to allot spots equal to 10% of enrollment at the time of the lottery for the offspring of full-time staff member, board members and founders.
    - Committee plans to review bylaws and board recruiting materials at their next meeting on Feb. 4
  - **Educational Program**
    - Writing Committee: Survey out to committee members regarding current program before moving forward with any changes. Next meeting Jan. 28.
    - World Language:
      - Latin: Recommendation will be to follow ecclesiastical pronunciation if teacher training materials are available. Meeting with K-3 teachers after staff meeting on Feb. 11. Intent of program at those grades is to create exposure not mastery.
      - Spanish: Feedback from high schools at this point is that communicative skills vary among Classical graduates. Awaiting information from AASD on an assessment Classical could use to evaluate current program. In the future the committee could consider summer school options for conversational Spanish classes and look for opportunities to utilize Spanish-speaking volunteers for enrichment activities.
  - **External Affairs**
    - Exploring the possibility of arranging a symposium to engage various parties, including current families, staff members, families on the waiting list, the public, etc. Looking for volunteers for this committee. Next meeting date is to be determined.
8. **Treasurer Report:** CCSA account balance is \$2870.48

9. **Dean Report – Dean Fischer**

- Budget – Reviewed donated funds available for conference travel. Need to determine use for remaining 2015 Knowledge-A-Thon (KAT) funds and discuss use of School of Rhetoric donations with donors.
- KAT – Reviewed KAT 2016 proposal for use of funds. The board will vote at their March meeting.
- Building Needs – Reviewed “Questions for Principals” document; Dean Fischer to locate phase 3 of the building plan by contacting Don Hietpas. Annual Facilities Meeting with district is scheduled for Jan. 27.
- Attendance – Guidelines are in discussion by Programs & Services. Dean Fischer will update the board at the next meeting.
- Traffic Safety – Sporadic issues only, with snow plowing better in Einstein parking lot. Thanks to Keri Lenz for her help keeping the pickup line moving.
- DPI Teacher Evaluation Process – Teachscape is not functioning as expected; Google Classroom is currently being used instead.

10. **Program Support Reports:**

- **Mrs. Diedrich**
  - School events update
    - Josh Strahm presented in 8<sup>th</sup> grade science class regarding physics of flight. He is conducting an after school presentation for those interested.
    - Rockin’ 50s and 60s dance on Jan. 29. If present, board members may want to consider wearing your nametag. Board members should also consider involvement in KAT.
    - Geography Bee on Jan. 29
    - Testing:
      - Currently in the middle of Winter MAP testing window. Plan to evaluate pros and cons of MAP testing three times per school year.
      - Mrs. Diedrich will provide a MAP score update at a future meeting.
      - Status of state exam unknown at this time; continue to consider communication with parents regarding testing.
      - Dean Fischer will send Badger exam results to board ahead of the school community.
  - Classical Columns articles – Board committee updates will be included in the upcoming Columns, with an introduction by Mrs. Tretinyak. The article is due to Mrs. Diedrich by Jan. 25.
- **Mrs. Bielmeier**
  - Enrollment update: 198 applications as of 1/8/2016 (89 in kindergarten; 14 in 7<sup>th</sup> grade) for 2016-17 lottery.

11. **Public Comment: None**

12. **Closed Session**

13. **Motion to Adjourn:** Mrs. DeVantier moved to adjourn the meeting. Mr. Broeckert seconded the motion, and it was unanimously approved.