



Classical Charter School Association

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CCSA Governance Committee MINUTES

February 04, 2016

12:00 pm – 1:30 pm

McCarty Law Offices – 2401 E Enterprise Ave

1. **Call to Order:** Mrs. DeVantier called the February 4th, 2016, meeting of the Classical Charter School Association (CCSA) Governance Committee to order.
2. **Roll Call:** Tim Broeckert, Kiran Chawla, Melissa DeVantier, and Anne Tretinyak.
3. **Guest Attendee(s):** None
4. **Approval of Minutes of December 7th, 2015, Governance Committee Meeting:** Mrs. Tretinyak moved to approve the minutes of the December 7th, 2015, Governance Committee Meeting. Mr. Broeckert seconded the motion. It was unanimously approved.
5. **Discussion of Strategic Plan relating to the Governance Committee:**
 - a. Recruiting/onboarding of new CCSA Board members
 - Prior potential candidates have not shown interest in proceeding with applications at this time.
 - An informational packet for potential candidates was distributed. It will be reviewed by the committee members. Any additional discussion will be completed at the next CCSA Board Meeting followed by submission for full board approval.
 - Members of the committee were challenged to step up individual recruiting efforts as time is running short to have someone on board by June's steering committee meeting.
 - b. Status of charter contract
 - A new contract template is nearing completion/pending approval by AASD. It was briefly reviewed at the previous Council of Charters meeting.
 - The focal points of the contract are
 - Add ELL Services to those provided by Classical
 - Ensure consistency with any by-law changes (e.g. lottery priorities)
 - Allow for the possibility of expansion
 - Strengthen language related to the equitable distribution of resources – both human and infrastructure. The following additional items of information are to be gathered in support of this point.
 - Per pupil spending
 - Administrative/staff allocation comparisons across schools
 - Phase 3 building plans
 - Dean Fischer had her annual AASD facilities meeting. No significant updates were reported as our list of needs remains the same. Radon testing will be done and insulation between the forum and Mrs. Bowmann's room will be looked into.
 - A meeting will be setup with AASD (Ben Vogel) to discuss how Classical can increase it's F&R student population. This meeting is expected to explore
 - A new or additional Classical site
 - Transportation
 - Marketing
 - Alternate after school programs which provide academic assistance
 - c. Status of organizational documents
 - Parent, Staff, and Board handbooks will be consolidated into a single school handbook
 - A communication chart defining how concerns are to be escalated will be added.

6. **Set Future Meeting Dates**

The next meeting of the CCSA Governance Committee will be held on March 23rd at 1:00pm at McCarty Law.

7. **Public Comment:** None

8. **Motion to Adjourn:** Mr. Broeckert moved to adjourn the meeting. Mrs. Tretniyak seconded the motion. It was unanimously approved.