



Classical Charter School Association

3310 N. Durkee St.; Appleton, WI 54911
Phone: (920) 997-1388; Fax: (920) 997-1390
www.classicalcharter.com

CCSA BOARD MINUTES

March 10, 2016
6:00 pm – 8:00 pm
Classical School, Room 122

1. **Call to Order:** Mrs. Tretinyak called the March 10, 2016, meeting of the Classical Charter School Association (CCSA) Board to order.
2. **Roll Call:** Tim Broeckert, Kiran Chawla, Kathy Diedrich, Nancy Fischer, Sarah Roe, Anne Tretinyak, and Joanne Bielmeier.
3. **Guest Attendee(s):** None
4. **Approval of Minutes of January 14, 2016, CCSA Board Meeting:** Mr. Broeckert moved to approve the minutes of the January 14, 2016, CCSA Board Meeting with one correction. Mrs. Roe seconded the motion, and it was unanimously approved.
5. **Approval of Meeting Agenda:** Mrs. Chawla moved to approve the agenda of the March 10, 2016, CCSA Board meeting with the addition of discussion regarding the Forward Exam as part of Mrs. Diedrich's Program Support Report. Mr. Broeckert seconded the motion, and it was unanimously approved.
6. **Board Committee Reports & Discussion Items:**
 - **Governance**
 - A meeting with Ben Vogel, Assistant Superintendent of AASD, is planned for March 11, 2016, to discuss Governance topics. The meeting will focus on Classical School's desire to support students eligible for free and reduced lunch with transportation, after school care and an academic support program.
 - The committee is working to prepare the charter contract for consideration at the May AASD Programs and Services Committee meeting. Dean Fischer will email the most recent version of the updated contract to CCSA Board members for their review.
 - Dean Fischer is working to combine family, staff and board handbooks into one comprehensive document. Mrs. DeVantier is working on a draft of updated CCSA Board Bylaws. Both revised documents will be considered at the next Governance meeting.
 - **Educational Program**
 - Writing Committee:
 - Teachers are reviewing the matrix for skills and the types of writing covered in each grade. The next step is reviewing and documenting activities utilized to teach types of writing and writing concepts.
 - The grade 7/8 research paper process is being fine-tuned, including reviewing editing practices, technology practices, materials used to teach, staff development, and communication with parents regarding the process.
 - The committee expects to continue their work over the next school year. Mrs. Chawla suggested the committee consider how mastery will be determined.
 - Teachers are interested in providing more opportunities for free writing. The committee may consider if the approved literary club could offer these opportunities.
 - World Language:
 - Latin:
 - Mrs. Bielmeier presented the World Language Committee's recommendation regarding the Latin implementation as follows. Mr. Broeckert motioned to approve the recommendation. Mrs. Roe seconded

the motion, and it was unanimously approved.: *The World Language committee proposes the Latin implementation in grades K-3 in 2016-17 utilize the Memoria Press (MP) materials initially provided teachers in August 2015. The materials will be used in ecclesiastical pronunciation and pronunciation CDs will be provided. The intention of the K-3 Latin program is to create exposure to the language by teaching vocabulary and phrases up to 30 minutes per week at a time and in the manner determined by the homeroom teacher, e.g., lessons may be grouped together and techniques such as recitation, flash cards, and classroom posters may be utilized. Mastery is not an expectation of the program in these grades, and no exams will be administered.*

- The committee requested a curriculum decision regarding Latin materials to be used in grades 4 – 8, in order to focus their efforts on implementation in those grades. Per Dean Fischer, Classical Academic Press (CAP) materials move at a slower pace by providing repetition that is perhaps excessive. CCSA Board members were asked to review CAP and Memoria Press (MP) materials. Mrs. Chawla motioned to approve the use of MP materials in grades 4 – 8 unless, through their work, the committee determines another option to be more appropriate. Any new curriculum proposals will come before the CCSA Board for a vote. Mr. Broeckert seconded the motion, and it was unanimously approved.
- Mrs. Bielmeier will provide an update on the Latin implementation in the next edition of the *Classical Columns*.
 - Spanish: The committee is continuing to discuss options for reviewing the Spanish curriculum.
 - The committee's next meeting will be April 14.

- **External Affairs**

- The committee will continue discussion regarding a possible fall symposium at its next meeting on April 19. Alumni engagement is also a topic of consideration for that meeting.

7. **Treasurer Report:** CCSA account balance is \$2961.63

8. **Dean Report – Dean Fischer**

- Knowledge-A-Thon (KAT) – Reviewed KAT 2016 proposal for use of funds. The proposal is summarized as: Classroom, Curriculum, Music Department Needs, and Marketing/Advertising. Dean Fischer will provide the information to Mrs. Kemps for inclusion in the KAT packets.
- Classical School Essay contest judging: Mrs. Chawla, Mr. Broeckert, and Mrs. Roe volunteered to judge essays in the grade ranges not including their participating children. Dean Fischer will contact Mrs. DeVantier as a possible additional judge.
- Suicide Prevention annual notice/information to staff recently provided.
 - Dean Fischer suggested considering creating a curriculum on this topic for homeroom teachers to deliver (similar to the bullying curriculum) or offering an annual “Mental Health Awareness Night” similar to the event for families held two years ago. Dean Fischer and Jean Herron, Classical School Guidance Counselor, will bring options to interested staff members before the board makes any decision.

9. **Program Support Reports:**

- **Mrs. Diedrich**

- The Forward Exam, which will replace the Badger Exam and WKCE, is upcoming.
 - The test is expected to require 15 – 20 minutes longer than WKCE. Mrs. Diedrich proposed to discontinue spring MAP testing for 8th graders due to scheduling concerns. Spring MAP testing data is not utilized for 8th graders entering high school.
 - Mrs. Chawla asked that NUMATS testing requirements be verified before discontinuing spring MAP testing for 8th graders. Mrs. Diedrich will verify and communicate to the board.
 - Mr. Broeckert motioned to discontinue spring MAP testing for 8th graders if NUMATS eligibility is not affected. Mrs. Roe seconded the motion, and it was unanimously approved.
- May 13 International Fair planning is moving forward.

- **Mrs. Bielmeier**

- Enrollment Update: The 2016-17 lottery drawing was completed February 26, 2016. The school is at capacity in grades K – 7 for 2016-17. There is a waiting list in all grades K – 7.
- Graduation Planning:
 - Board member tasks were reviewed. Dean Fischer will order *Cyrano de Bergerac* books for graduates.
 - Discussion regarding Core Virtue awards:
 - Mrs. Tretinyak proposed that since all graduates are expected to work to become virtuous citizens as a result of their education at Classical School, awards for virtues are not appropriate.
 - Mrs. Bielmeier motioned to approve the following recommendation. Mrs. Roe seconded the motion, and it was unanimously approved.: *Beginning with the awards/commencement ceremony in 2016-17, virtue awards will no longer be presented to Classical School students. Instead, teachers will be encouraged to submit examples of graduates displaying virtues throughout their time as a student at Classical School. These examples may be used (without mentioning student names) in a speech delivered by the emcee at the commencement ceremony.*

10. **Public Comment:** None

11. **Motion to Adjourn:** Mr. Broeckert moved to adjourn the meeting. Mrs. Roe seconded the motion, and it was unanimously approved.