Strategic Plan Proposal 2016-2017

Board membership includes: Anne, Melissa, Sarah, Tim, Peter, Joanne, Kathy, Bernie

Governance Committee

Members- Anne, Melissa, Tim, Bernie

Responsibilities-

- a. Recruitment/onboarding of new members
- b. Charter Contract renewal and defense
- c. Maintenance of Board materials as needed including recruitment materials, Board binders, By-laws
- d. Establishment of Board description to be made available to stakeholders, including board responsibilities, bios, and communication policies
- e. Collection and dissemination of information that pertains to relevant state law, and advocacy at the local and state level as necessary to defend the Charter Contract or maintain funding for our program
- f. Development of facility improvement plan
- g. Management of expansion efforts

Potential goals for 2016-2017

- Charter contract negotiation
 - Assistant administrator?
 - Transportation? (See 8/24/15 DPO Memo)
 - Expansion?
- Facilities Improvements
- Board Recruitment

Strategic Retreat Agenda

12:00 – 12:30 Review 2015-2016
Strategic Plan goals and determine accomplishments, deficits

12:30-1:30

Review Governance Committee responsibilities/members

Identify Governance Committee priorities for 2016-2017:							

1:45-2:45 **Educational Program Committee Review EP Committee** Members- Anne, Peter, Sarah, Joanne, Kathy, Bernie responsibilities/members Identify EP Committee priorities for Responsibilities-2016-2017: a. Make formal proposals to the CCSA Board for the addition, deletion and implementation of courses in accordance with strategic goals b. Plan and provide staff development opportunities c. Make formal proposals for the acquisition or elimination of materials used to support/implement our educational program d. Gather feedback from staff and stakeholders relating to educational program e. Regularly communicate to staff and stakeholders regarding proposed/approved changes to educational program Potential Goals for 2016-2017 Continuation of writing and language arts committees Inclusion of parents on EP committees Data gathering for future science committee Restructure to include staff as 1st committee chair Symposium as staff development opportunity, and engage other stakeholders (i.e. alumni, families) in this event

2:45-3:45 **CCSA Board Review Board responsibilities** Responsibilities: a. Monitor overall curriculum Identify Board priorities for 2016-2017: b. Develop/update strategic plan c. Communicate strategic plan and updates to staff and families d. Consider/vote on Board Committee proposals e. Evaluate Dean per Charter Contract f. Seek feedback on Board performance by stakeholders g. Track board budget and finances h. Attend staff meetings and school events i. Public relations/Marketing - Charter School Fair j. Grant writing/fundraising for: - Facility improvement plan - Development opportunities for stakeholders - Additional program materials - Services for low-income students (i.e. bus?) k. Educate Classical families on uniqueness of our program Potential Goals for 2016-2017: Dissolve External Affairs Committee and absorb EA responsibilities Create evaluation tool for admin/staff Engage stakeholders with involvement opportunities/needs Create succession plan for dean/staff/board Revisit MAP testing schedule Introduce changes for 2016-2017 to staff: Addition of Dr. Mitchell and Peter Chen, Kiran's departure, updated strategic plan, short-term/long-term goals 3:45-4:00 CCSA/Admin communication responsibilities: - Prepare and update family and staff handbooks and Election of officers: communicate any updates to Board - Address/communicate state testing mandates - Maintain updated staff email listsery with Board