



**Classical Charter School
Association**

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CCSA BOARD MEETING Minutes

October 3rd, 2019

6:30 pm – 8:30 pm

Classical School, Library

1. **Call to Order:** Mr. Broeckert called the October 3rd, 2019, meeting of the Classical Charter School Association (CCSA) Board to order.
2. **Roll Call:** Tom Bomann, Tim Broeckert, Rolando Sanchez, Sarah Roe, Terri Meisel, Chad Cotti, and Peter Chen.
3. **Welcome Guest Attendee(s):** No guests
4. **Classical School Mission:** *Building a just and excellent educational foundation*
5. **Approvals**
 - **Meeting Agenda:** Mr. Sanchez moved to approve the agenda of the October 3, 2019, CCSA Board meeting. Ms. Roe seconded the motion, and it was unanimously approved.
 - **September 5th Meeting Minutes:** Ms. Roe moved to approve the agenda of the September 5th, 2019 meeting minutes. Mr. Cotti seconded the motion, and it was unanimously approved. One edit to the meeting minutes - under Principal's Report, include a reference to check the meeting schedule on the staff communicate document.
6. **Public Comment:** none
7. **EPC Reports:** Mr. Bomann to gather meeting dates for each of the EPCs. Mr. Bomann agreed to send an email to the EPC members containing the following request 1) review goals by EPC, and 2) discuss meeting schedule.
 - **World Language - Mr. Broeckert**
 - no update
 - **English Language Arts - Ms. Roe**
 - Reading EPC - EPC has several areas of focus
 - assess/compile writing
 - continue grades 5-8 reading strand
 - gather feedback on new Don Quixote / Illiad
 - Writing EPC - EPC has several areas of focus
 - research paper check-in process
 - writing program success
 - grades 7-8 thesis development
 - **Science - Ms. Meisel/Mr. Chen**
 - EPC has several areas of focus
 - lab procedures/write-ups
 - grades 5-8 curriculum
 - 8th grade supplementary curriculum
 - science fair planning (Feb 25, 2020 3-6pm)
 - **Math - Mr. Sanchez**
 - Board discussed current practices around the practice of math omits.
 - **History - Mr. Bomann**
 - Board discussed history book status and agreed to hold off on a textbook search.

- **PE - Mr. Bomann**
 - no update
- **Fine Arts/Music - Mr. Bomann**
 - no update

7. Principal's Report - Mr. Bomann

Mr. Bomann reported that September was a busy month for teaching staff. Mr. Bomann informally visited classrooms the first two weeks of school. Mini observations have begun and are 25% complete with a goal to complete observations by winter break. Mr. Bomann shared that grades K-2 have completed the MAP test and assessing of trends have begun for grades K-2 for over the last several years.

8. President's Report - Mr. Broeckert

- **Reschedule April Board Meeting** - Mr. Broeckert indicated that the April board meeting falls over spring break so it will be rescheduled for March.
- **Academic Excellence Reporting** - Currently, not provided any measure of academic success from Mr. Bomann and staff. Other charter schools utilize MAP/FORWARD tests. Discussed looking into ways to better assess and look for ways to define pilot vs program. Currently, teachers develop a learning goal for each year as a way of informal assessment. This goal can be either consistent from year to year or change. Board discussed setting up a working session to better define assessments.
- Mr. Broeckert informed the board of a Charter School Mtg on Monday, October 7th at 4pm. Mr. Cotti will attend in Mr. Broeckert's absence. A new application form is being reviewed and Mr. Broeckert will consult with Ms. Bielmeier for feedback.

9. Compliance Committee Report - Mr. Dugal

Mr. Dugal shared that the meeting cadence will be developed at the upcoming meeting (October 9th at 2:00pm). Mr. Dugal committed to reviewing the School Handbook and will sign off on the document. The committee will move forward with changing guidelines to policies. The board discussed adding a board member feedback section to the EPC proposal form. Related to priority registration, Mr. Broeckert reviewed a summary of the interpretation of the law and the board discussed a status of full-time within AASD and majority at Classical (meaning at least 50% = significant contribution).

10. Public Relations Committee Report - Ms. Roe

Ms. Roe shared the following events:

- Charter Community Fair - November 5th, 2019 10:00am - 1:30pm
- Alumni Reunion - Fall Fest October 11th

Ms. Roe indicated that there was an inquiry about a Classical High School on the Classical Facebook page. The board discussed planning an informational night to share update with parents. Ms. Roe will follow up with Ms. Diedrich related to those parents/individuals volunteering through the survey sent out with registration packets.

11. Finance Committee Report - Mr. Sanchez

Mr. Sanchez and Ms. Meisel were added as signatories. Mr. Sanchez to set a date for an upcoming finance committee meeting.

- 13. Motion to Adjourn:** Mr. Chen moved to adjourn the meeting. Mr. Sanchez seconded the motion, and it was unanimously approved.