



**Classical Charter School
Association**

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CCSA BOARD MEETING MINUTES

**March 19th, 2020
6:30 pm – 8:30 pm**

Teleconference Only (Ph: 712-775-7031; Meeting ID: 515077133)

1. Call to Order - Mr. Broeckert called the March 19th, 2020 meeting of the Classical Charter School Association (CCSA) Board to order.

2. Roll Call - Tom Bomann, Raj Dugal, Chad Cotti, Arnold Shober, Tim Broeckert, Sarah Roe, Peter Chen, Rolando Sanchez, and Terri Meisel

3. Welcome Guest Attendee(s) - none

4. Classical School Mission: *Building a just and excellent educational foundation*

5. Approvals

- **Meeting Agenda:** Mr. Dugal moved to approve the agenda of the March 19, 2020 CCSA board meeting. Ms. Roe seconded the motion and it was unanimously approved.
- **February 6th Meeting Minutes:** Ms. Roe moved to approve the February 6, 2020 meeting minutes. Mr. Cotti seconded the motion and it was unanimously approved.

6. Public Comment - none

7. EPC Reports

- **World Language - Mr. Broeckert**
 - The committee met on February 10, 2020 and continued to refine assessments for interpersonal communication for grades 4-8. The discussion was focused on the use of follow-up questions.
- **English Language Arts - Ms. Roe**
 - Overall things are going well, Ms. Foley is reaching out to the committee members to ensure documents are stored in a common location.
- **Science - Ms. Meisel/Mr. Chen**
 - No update due to no meeting.
- **Math - Mr. Sanchez**
 - The goal was to have a meeting after parent teacher conferences but given the circumstances in March a meeting did not occur. The topic for discussion was planned surrounding the purchase of solution manuals by parents for Geometry. Mr. Bomann spoke with Mr. Fager and it was indicated that the beginning of the year there was a steep learning curve with Geometry but that curve has flattened a bit and Mr. Fager feels the students are doing well. Mr. Bomann will schedule a meeting with the EPC following the school closure due to COVID-19.
- **History - Mr. Bomann**
 - No movement has been made regarding the search for a new textbook.
- **PE - Mr. Bomann**
 - Mr. Bomann and Ms. Foley are partnering with Ms. Jiskra on curriculum documentation.
- **Fine Arts/Music - Mr. Bomann**
 - The curriculum elements from the humanities studies are incorporated already in the music curriculum. No further action on the topic is needed.

8. President's Report - Mr. Broeckert

- **Staffing Equity**
 - An update was shared that the district would be making a decision in March regarding the reallocation of FTE resources across schools. Mr. Hartjes is planning to recommend Classical to receive 0.2 FTE versus the previous 0.1 FTE. Mr. Broeckert will investigate with Mr. Hartjes about sharing supporting data to help the board understand the calculations feeding this recommendation a bit more.

9. Principal's Report - Mr. Bomann

● Remote Learning Updates

- Mr. Bomann shared that the teachers have done a great job coming together given the circumstances of school closure due to COVID-19. The teachers have invested a great deal of time, even over the weekend, to prepare take home packets for the students and online plans to continue the education but with no penalty associated with not completing the work. These plans will take the students through spring break. A general desire from the board was for the teachers to standardize and use one technology platform to maintain consistency for parents/students across the grade levels. Google Meet and Google Classroom were discussed as suitable options for consideration. If the decision is made to extend the closure, stronger plans will need to be made in order to support virtual learning. The district is currently working with DPI to gain guidance around how to navigate IEPs and ensure students currently on IEPs are given the support necessary in a virtual learning environment.
- The board will meet on Tuesday, March 24, 2020 at 6:30pm to review teacher plans in detail.

10. Compliance Committee Report - Mr. Dugal

● Annual Surveys

- Parent surveys - The recommendation to delay parent surveys was made until late April due to school closure associated with COVID-19. Potential for Mr. Bomann to work with teachers to gain any immediate feedback they are hearing from parents related to the school closure and virtual learning in an effort to action upon.
- Principal survey - results are in and Mr. Broeckert will share the link with the board members. No discussion around results.

● Discuss options for handling mid-year student turn over

- No March meeting due to school closure associated with COVID-19. Targeting a meeting next week (timing tbd) to discuss and prepare proposal for adding one student to Ms. Nagreen's kindergarten class for 2020/2021 school year to aid when loss in enrollment.

11. Public Relations Committee Report - Ms. Roe

● Lottery Update

- The lottery update was shared by email with board members and discussed at a high level during the meeting.
 - 30 more applications were received this year versus last year. 80% of our applicants were waitlisted including nearly 60% of kindergarten applications.

grade:	apps (chg):	available:	%	waitlisted
K:	128 apps (+1)	52 seats	59%	waitlisted
1:	37 apps (+2)	0 seats	all	waitlisted
2:	39 apps (+4)	0 seats	all	waitlisted
3:	38 apps (+21)	0 seats	all	waitlisted
4:	22 apps (+6)	2 seats	91%	waitlisted
5:	11 apps (-3)	0 seats	all	waitlisted
6:	9 apps (-5)	0 seats	all	waitlisted
7:	12 apps (+3)	6 seats	50%	waitlisted
8:	1 apps (+1)	0 seats	all	waitlisted
Total:	297 apps (+30)	60 seats	80%	waitlisted

● KAT

- The school is trying to determine how to make alternative plans for KAT. There is potential to look at an online testing version. This is the largest fundraiser that Classical does each year so the school is looking to find a suitable solution.

12. Finance Committee Report - Mr. Sanchez

● Finances

- \$44.18 received from Amazon
- Balance \$7,110.93

● Fundraising

- The Academy is willing to do another Parent's Night Out event but the team is struggling to identify an available date for this activity yet this school year.
 - The team is looking to determine dates for the 2020/2021 school year to avoid this struggle for next year.
 - Mr. Sanchez reached out to Badger Sports Park but developing plans are on hold given COVID-19.

13. Motion to Adjourn: Mr. Dugal moved to adjourn the meeting. Mr. Sanchez seconded the motion and it was unanimously approved.