



**Classical Charter School
Association**

3310 N. Durkee St.; Appleton, WI 54911
Phone: (920) 997-1388; Fax: (920) 997-1390
www.classicalcharter.com

CCSA BOARD MEETING MINUTES

April 14th, 2020

6:30 pm – 8:30 pm

**Zoom Video Conference Only in Compliance with Wisconsin Emergency Mandates
Meeting ID: 143 772 849 Password: 300774 Ph: 312-626-6799**

1. Call to Order - Mr. Broeckert called the April 14th, 2020 meeting of the Classical Charter School Association (CCSA) Board to order.

2. Roll Call - Tom Bomann, Raj Dugal, Chad Cotti, Tim Broeckert, Sarah Roe, Peter Chen, Rolando Sanchez, and Terri Meisel

3. Welcome Guest Attendee(s) - Ms. Elms, Ms. Pellingner

4. Classical School Mission: *Building a just and excellent educational foundation*

5. Public Comment - none

6. Principal Update

- **Medium Term (3-14 day) Teacher Absences**
 - Mr. Bomann shared that most teachers are at least one day ahead with videos. Mr. Bomann will document a basic plan for the school to follow when teachers are absent which will be built on flexibility and grace during these times.
- **Students/families not participating (unreachable/unable/unwilling)**
 - Mr. Bomann shared that the practice is for teachers to try various channels of communication (phone numbers, emails, etc) for two days. After two days of unresponsiveness, escalation to Mr. Bomann will occur.

In addition, Mr. Bomann provided updates on the following:

Events

- Mr. Bomann shared that the school is investigating alternative virtual options for KAT, kindergarten/8th grade graduation ceremonies, and the academic ceremony. A note was made that the academic ceremony typically only looks at quarters 1-3 so student award placement will be handled the same as previous years.

Teacher Meetings

- Mr. Bomann shared that most teacher stress levels have lessened now that videos have begun.

Mr. Huggins Check-in

- Mr. Bomann shared that he reviewed the distance learning plan with Mr. Huggins and that Mr. Huggins was aligned to the plan.

Hot Spots

- Ms. Foley shared that teachers are struggling a bit with technology as they work through the first week of video creation. Hot spots include: Hovercam freezing which results in teachers having to re-video (often many times) before the lesson is recorded and some teachers are struggling with long download times due to slow internet connections. Mr. Bomann shared a potential to investigate YouTube channels for the teachers. Mr. Bomann also shared that currently the district isn't addressing any issues with slow internet, the focus is on those students and teachers that do not have access to the internet. Ms. Foley also mentioned that some teachers are spending quite a bit of time with families that are struggling with technology. Mr. Dugal

mentioned that perhaps there could be consideration for creating an FAQ (frequently asked questions) deck that could be shared with families to lessen the burden on teachers.

7. Board Discussion

● Supplemental Guidance

- Mr. Bomann shared that teachers are not currently asking for clarification related to supplemental content. Mr. Bomann also shared that feedback has been received from some families regarding how things are going.
 - 0 parents commenting that content is too much
 - 1 parent commenting that content isn't enough
 - 12 parents thanking staff for effort and continued education during this time

● Teacher Recommendations Outside of Curriculum

- Mr. Broeckert shared a question from a teacher on how to handle recommendations that are outside of the curriculum. Teachers are able to provide recommendations as needed to individual families just like they would in traditional school situations.

● Omitted Content

- Mr. Broeckert questioned the science content that was removed from curriculum as the 5th/6th grade classes migrate to distance learning. Ms. Foley shared that given the science books are new, those units haven't been created yet so aren't easily able to be shared with families. Direction will be for teachers to share those chapters with families to be used as supplemental learning if families want to work through those chapters independently.
- Mr. Broeckert raised a question around the omitted reading content (4th - Robinson Crusoe, 5th - Midsummer Night's Dream, 7th - Tale of Two Cities, and 8th - Shakespeare). Mr. Bomann shared that some classes are making some adjustments: reading abridged vs unabridged and/or skipping novels if content is too difficult given a virtual learning environment. It was discussed that if novels are being skipped, that the teachers at minimum provide the book titles to families in the event that families want to read.

Mr. Dugal raised the question on how the board should handle responses to emails that the board is receiving from staff. The board aligned on Ms. Meisel providing a response on behalf of the board. Ms. Meisel is to draft a canned response and review with the board.

7. Public Comment

- Appreciation was shared with the board on willingness to listen and take feedback from the teachers.
- Appreciation was shared for the great effort that teachers have been putting into distance learning. Students seem to be appreciating the connections and interactions with teachers/staff.

8. Motion to Adjourn - Mr. Dugal moved to adjourn the meeting. Ms. Roe seconded the motion and it was unanimously approved.