



**Classical Charter
School Association**
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CCSA BOARD MEETING MINUTES

July 9th, 2020

6:30 pm – 8:30 pm

**Zoom video conference only in accordance with social distancing best practices
Meeting ID: 143 772 849 Password: 300774 Ph: 312-626-6799**

- 1. Call to Order** - Mr. Broeckert called the July 9th, 2020 meeting of the Classical Charter School Association (CCSA) Board to order.
- 2. Roll Call** - Tom Bomann, Tim Broeckert, Chad Cotti, Chris Vanryzin, Raj Dugal, Rolando Sanchez, Sarah Roe, and Terri Meisel
- 3. Guest Attendees** - Ms. Elms, Ms. Osorio, Ms. Cihlar, Ms. Campshure, Ms. Nagreen, Ms. Schroeder, Ms. Foley, Ms. DeGoey, Ms. Crownhart, Ms. Eastman, Ms. Pellingier, and Ms. Shinnars
- 4. Classical School Mission:** *Building a just and excellent educational foundation*
- 5. Approval of Meeting Agenda & Prior Meeting Minutes** - The July 9th meeting agenda was motioned to approve by Mr. Dugal, seconded by Mr. Sanchez, and unanimously approved by the board. An approval of the July 2nd meeting minutes were delayed so that CCSA board members could review.
- 6. Public Comment** - none
- 7. Board Discussion Items**
 - **4th grade reading program updates - Mrs. Roe**
 - Proposal written and shared with CCSA board (see proposal in meeting folder)
 - The proposal was grounded on holding true to the concept of succession planning and setting up a programmed plan for the new teacher.
 - A desire was shared for students to grow vertically versus just horizontally in order to grow reading mastery skills (reading mastery V).
 - more focus on fluency and comprehension
 - want to ensure students aren't losing in regards to core knowledge novels
 - Reading Mastery V was utilized in 6th grade instruction about 18 years ago, now considering as a good option for 4th grade advanced
 - This proposal would result in an adoption of curriculum due to the ~\$4k in textbook costs.
 - The teachers proposed assessing with anecdotal feedback from 4th and 5th grade staff.
 - **Review virtual learning scenario recommendations**
 - Live classes can be delivered - A motion to approve was made by Ms. Vanryzin, seconded by Mr. Dugal, and all were in favor.
 - at a predetermined time only if recording for student playback is possible (this was prohibited in the spring)
 - only if enough sessions of the same content are held to accommodate all students
 - Each teacher is to make contact with each student in a live interaction (aka google meet/phone call) in the following format and frequency - A motion to approve was made by Mr. Dugal, seconded by Ms. Roe, and all were in favor.
 - either in a weekly 1:1 (for those in need) or weekly 1:small group
 - initial contact shall be a 1:1 w/ a parent/guardian. Additional meetings of this variety are recommended as needed

- These meetings should make areas of academic need the priority
 - Teachers will be allowed 1 day/wk for performing tasks other than content delivery and student engagement (eg grading, student assignment feedback, etc) as needed at the administrator's discretion as long as pacing milestones are met (this policy may need to include additional parameters in areas such as pacing if the general concept is approved by the board) - A motion to approve was made by Mr. Dugal, seconded by Ms. Vanryzin, and all were in favor.
 - All kindergarten students will be enrolled in Horizons A (grade level) reading if the school year will begin without students in the building. This will help distribute the most challenged students across both classes and eliminate students who would struggle in Horizons A/B. (Note: This is a more urgent proposal as there are likely not currently enough copies of Horizon A). - A motion to approve was made by Mr. Dugal, seconded by Ms. Vanryzin. Four board members approved, with three board members voting against. The motion passed 4:3.
 - Daily video instruction remains as the expectation - A motion to approve was made by Mr. Cotti, seconded by Mr. Dugal, and all were in favor.
 - exceptions are at the teacher's discretion
 - delivery is required to be consistent across classes at grade level
 - administrator shall be notified of exceptions in order to maintain exceptions
 - Combine math classes using the same materials to recover some teaching time by avoiding redundant delivery. Combined classes would be at grade level math pace. Class teachers are still responsible for their students. This approach would be optional. - A motion to approve was made by Mr. Sanchez, seconded by Mr. Cotti, and all were in favor.
 - grading - A motion to approve was made by Mr. Cottie, seconded by Mr. Sanchez, and all were in favor.
 - we will return to a consistent A-F grading system that is as objective as possible for required content unless explicitly exempted.
 - Grading - A motion to approve was Mr. Dugal, seconded by Mr. Sanchez, and all were in favor.
 - daily work is to be submitted/collected, graded and returned to the extent that it is possible.
 - Grading - A motion to approve was made by Mr. Sanchez, seconded by Mr. Cotti, and all were in favor.
 - testing will resume in accordance with DPI's recommendations for students with special needs.
 - Meeting Follow-ups:
 - Gather feedback on whether there is student and teacher capacity to add additional content at any grade levels. - Mr. Broeckert to follow up
 - teacher feedback required for music, art, PE, spanish
 - grade level teacher feedback needed for adding on some supplemental items, possibly with volunteer support (setting up forms, etc)
 - Pacing on 4-day plan - delay action on this for 2 weeks
- **Review physical distancing learning scenario**
 - Topics were introduced at a high level in preparation for the next CCSA board meeting. The CCSA board will meet on Tuesday, July 14th and Thursday, July 16 from 630-830pm.
- **Establish next steps (meeting dates, milestones) for**
 - **virtual learning scenario** - CCSA board voted on many options for virtual learning.
 - **physically distanced learning scenario** - Mr. Broeckert shared a start to a draft for board members to consider in preparation for the July 14th CCSA board meeting.
 - **other board business** - none

8. Public Comment - none

9. Motion to Adjourn - Mr. Dugal made a motion to adjourn the meeting, seconded by Mr. Cotti, and all were in favor.