



**Classical Charter
School Association**
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CCSA BOARD MEETING MINUTES

August 13th, 2020

6:30 pm – 8:30 pm

**Zoom video conference only in accordance with social distancing best practices
Meeting ID: 143 772 849 Password: 300774 Ph: 312-626-6799**

1. Call to Order - Mr. Broeckert called the August 13th, 2020 meeting of the Classical Charter School Association (CCSA) Board to order.

2. Roll Call - Tom Bomann, Raj Dugal, Chris Vanryzin, Terri Meisel, Sarah Roe, Chad Cotti, Tim Broeckert, Rolando Sanchez, and Arnold Shober

3. Welcome Guest Attendee(s) - The CCSA board welcomed a total of 28 attendees to the August 13th board meeting, this included teachers and family members. Teachers and staff included: Ms. Crownhart, Ms. Nagreen, Ms. Schroeder, Ms. Pellingier, Ms. Foley, Ms. Campshure, Ms. Duesterhaus, Ms. Diedrich, Ms. Osorio, Ms. Cihlar, Ms. DeGoey, and Ms. Elms.

4. Classical School Mission: *Building a just and excellent educational foundation*

5. Public Comment -

- Sara Schroeder - staff members have been working on some plans so open to sharing some details during the meeting

6. Items for Approval

- **Meeting Agenda** - Ms. Vanryzin motioned to approve the meeting agenda with the incorporation of re-discussing the kindergarten Horizon A decision. Mr. Cotti seconded the motion and all CCSA board members were in favor.
- **Meeting Minutes (8/6)** - Mr. Dugal moved to approve the August 6th board meeting minutes. Ms. Roe seconded the motion and all CCSA board members were in favor.

7. Board Discussion Items

- **Re-discuss kindergarten horizon's A decision**
 - Proposal to revisit the decision previously made and allow kindergarten teachers and administration to assess students and determine whether grade level and advanced level can be feasible given the student population. (flexibility to add Horizon A/B to all virtual if desired)
 - Motion was made by Ms. Vanryzin and seconded by Ms. Roe. The motion was carried by the vast majority of CCSA board members approving, Mr. Sanchez opposed the motion.
- **Hybrid plan updates from administration & staff** - Mrs. Foley shared staff working session 8/13 so is a rough draft and will continue to be refined as the staff continues discussions. Mr. Bomann shared that Classical will not be able to record while students are present in the classroom or over a google meet platform.
 - **Kindergarten**
 - teachers began dividing up subjects to get a jump start on videos.
 - teachers assess incoming students this week, finishing up next Monday so will have a better handle on Horizon's A vs AB
 - **Grades 1-4**
 - working to develop a schedule for the students and developing routines
 - discussed what would be live streamed and how often (synchronous)
 - discussed what would be video recorded (asynchronous)

- talked about how things could be staggered to allow for families to not run into bandwidth issues
 - goal to meet with each family virtually
 - discussed best practices for collecting homework and conducting assessments
 - reviewed how curriculum could be prioritized and phase in additional content as time goes on
- **Grades 5-6**
 - discussed providing more content than a 1-4 model but less than a 7-8 model, plan to continue to monitor other grade level plans
 - discussed what would be live streamed and how often (synchronous)
 - discussed what would be video recorded (asynchronous)
 - discussed best practices for collecting homework and conducting assessments
 - working on daily schedule, biggest opportunity was consideration around whether teaching multiple rounds of math / reading throughout the day to accommodate students
- **Grades 7-8**
 - collaborated on a schedule that would enable multiple synchronous opportunities for students and an asynchronous option
 - emailed Mr. Bomann and Mr. Broeckert today
 - proposing math and ELA every day and other classes alternating
 - consideration for specials and share teachers
 - future meeting discussion items
 - discussion around how to connect with students virtually as well as families
 - work on meet and greet plans
 - develop September newsletter and training for families on Canvas
 - district working on Canvas tutorials
- **General questions**
 - Curious what plans will be for specials and spanish
 - Ms. Schroeder shared that Ms. Grover, Ms. Eastman, and Sra Lariviere were involved in the 1-4 working session held on 8/13.
 - Ms. Foley shared that the specials teachers are working hand in hand with the district on options to leverage and tweak as necessary for Classical curriculum.
 - Ms. Cihlar shared that specials will be required for the 7-8 plan. Spanish will be handled as normal instruction for the 7-8 plan. Ms. Cihlar will work with kindergarten teachers to determine the Spanish plan moving forward but her schedule would allow for some time.
 - Curious how teachers are factoring some safety bandwidth to allow for the unknowns that will come
 - Ms. Schroeder shared that this topic was discussed in the working session today and potential to not roll everything out right away, phase in as teachers and students get into a routine. Ms. Crownhart shared that this isn't that different than the normal in person school year. Ms. Foley shared that teachers discussed the positive of being in the building and how that will reduce some stress that was faced in the spring. Mr. Bomann shared that the teachers' plans can be very innovative but want to ensure they can complete within 9 hour days, quality over quantity. Ms. Cihlar shared that 7-8 doesn't really enable a phased approach given all subjects are equal in importance but tried to factor that into the proposed schedule.
 - Curious if teachers are able to share video recording accountabilities
 - Ms. Crownhart shared that teachers have begun discussions around where they can share and what would be preferred synchronous instruction.
 - Curious what Wednesday's would look like
 - Ms. Schroeder mentioned that teachers in 1-4 were building plans around the assumption that Wednesday's would be work time for teaching staff and would remain a specials day. Ms. Crownhart mentioned that Wednesday's would also be used to catch up with students and families.
 - Curious what criteria would look like for short and long term subs, is it realistic to do all that the homeroom teacher does or how would things be prioritized.
 - Mr. Bomann shared that ideally teachers teaching grade level 3/advanced 2 math as an example would be on the same lessons in an effort to share content.
 - Curious what will be shared with families related to school supply lists

- Ms. Schroeder shared that given supplies are in abundance now it would be good to purchase for when students return to school. Ms. Cihlar shared that 7-8 modified shared supplies to be personal items (sanitizer/tissues) and that in person items were denoted with an asterisk to indicate later need. Mr. Bomann to send email to families once lists are final but doesn't anticipate a lot of changes.
 - Curious if another communication will come out with a day in the life for virtual
 - Mr. Bomann shared that grade levels will be able to do that once class lists are finalized.
 - Curious if IEP students could be allowed in the school
 - Ms. Pellingler stated that all IEP's will need to be redone and determine how services will be best given to students based on the different models (virtual, hybrid, etc). Services would be accommodated for the number of minutes documented in their IEP. Discussing location and transportation options.
 - Mr. Bomann updates
 - Mr. Bomann shared that substitute pools are low at 45% of last year levels so in an effort to return, in addition to health levels, it will be important for people with a bachelor's degree to consider applying to be a sub. The district is also looking to assign subs to specific schools.
 - Secondly, Mr. Bomann shared that chromebook shipments will deliver in two waves (September and October). Hot spots will be available for families that have no internet service.
 - Thirdly, Mr. Bomann shared that the YMCA and Boys and Girls Club will be offering up care for all virtual time (630am-630pm) - \$30/day. This will remain intact when Classical pivots to am/pm.
 - Mr. Bomann is working on class lists and scheduling the ½ time secretary interviews for next week.
- **State level (DPI, WRCCS, legislative) updates**
 - No formal guidance yet from DPI on recorded video with students present.
- **Charter contract update - emergency clause**
 - Mr. Cotti worked with Ms. Devantier to update language related to curriculum in the contract and will be reviewed by Mr. Bomann and presented to the district for approval.
- **Identify action items**
 - **Family communication**
 - Mr. Bomann emailed families on 8/13 to notify them of pivot to virtual learning for the start of the school year to align with AASD plans. Mr. Bomann to ask whether there would be flexibility to bring in a small number of students on site to aid with education.
 - **Operational questions**
 - Request made to understand key milestones and dates associated with plans that teachers and administration are developing and will be sharing with the board.
 - Ms. Schroeder asked Mr. Broeckert to merge April and July expectations outlined for teachers.
 - **Work session**
 - No work session planned for 8/18.
 - **Other board business**
 - Mr. Dugal will work to update the website with updated photos and bios for board members. Please send any updates to Mr. Dugal by the end of next week.
 - Ms. Roe inquired whether there is a treasury update. Mr. Broeckert to add to our next agenda. KAT money will be transferred over to the school account from the CCSA BMO account.
 - Mr. Dugal mentioned interest in fundraising for teacher wish list items specifically due to the virtual environment. Also consider making the teacher wish list available to families.

8. Public Comment - none

9. Motion to Adjourn - Mr. Sanchez moved to adjourn the meeting, seconded by Mr. Shober, and all CCSA board members were in favor.