



**Classical Charter  
School Association**

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## CCSA BOARD MEETING MINUTES

**February 18th, 2021**

**6:30 pm**

**Zoom video conference only in accordance with social distancing best practices  
Meeting ID: 143 772 849 Password: 300774 Ph: 312-626-6799**

- 1. Call to Order** - Mr. Broeckert called the February 18th, 2021 meeting of the Classical Charter School Association (CCSA) Board to order.
- 2. Roll Call** - Mr. Bomann, Ms. Meisel, Ms. Roe, Mr. Dugal, Mr. Cotti, Mr. Broeckert, Mr. Shober, Mr. Layher, Mr. Sanchez, and Ms. Van Ryzin.
- 3. Welcome Guest Attendee(s)** - Forty-three guests were in attendance including various staff members (Ms. Cihlar, Ms. Crownhart, Ms. Pellingner, Ms. Schroeder, Ms. Campshure, Ms. Huck, Ms. Duesterhaus, Ms. Jiskra, Ms. Phillips, Ms. Bomann, Ms. Diedrich, Ms. Elms, Ms. Osorio, and Ms. Nagreen).
- 4. Classical School Mission:** *Building a just and excellent educational foundation*
- 5. Public Comment** - none
- 6. Items for Approval**
  - **Meeting Agenda** - An addendum was proposed to add air purifier as a discussion point to the finance section. This motion was made by Ms. Van Ryzin, seconded by Mr. Shober, and all CCSA board members were in favor.
  - **Meeting Minutes - January 14th** - Ms. Roe motioned to approve the meeting minutes from January 14th. This motion was seconded by Mr. Dugal and all CCSA board members were in favor.
  - **Classical Handbook** - Ms. Van Ryzin motioned to approve the Classical Handbook. This motion was seconded by Mr. Cotti and all CCSA board members were in favor.
- 7. Administration & Staff Updates**
  - Mr. Bomann shared that Ms. Loken remains the long term sub for Mr. Lind's classroom.
- 8. EPC Updates**
  - **Math** - Ms. Schroeder shared that the Math EPC is set to meet next week given a pressing issue to discuss replacing the Saxon 3 for next school year.
  - **History** - Ms. Campshure shared that the History EPC will be meeting soon.
  - **World Language** - Ms. Cihlar shared that the World Language meets monthly and that implementation is on hold while Classical is virtual.
  - **Science** - Mr. Bomann shared that there was a meeting to plan and discuss the upcoming virtual science fair.
- 9. Compliance Committee Update (Dugal)**
  - **Charter Contract Renewal (Broeckert/Cotti)**
    - Mr. Broeckert shared that the group is on schedule and that feedback was received this week from the district's legal counsel. Common sense proposals were rejected due to requesting a change to their template. (approximately 38 of 40 items were rejected) The core team will need

to regroup (next week) to discuss the feedback and determine where firmer pushback will be focused. There is a district meeting next month. The core team is targeting an end of March submission to DPI. The contract needs to be signed by June.

- Couple examples of areas rejected
  - parents with right to select which AASD high school
  - staff members not needing to attend PLC meetings due to EPC meetings
- **Board Recruitment**
  - The CCSA board discussed the replacement of board members rolling off the board and reviewed the number of newer board members.
    - Ms. Roe shared that she is working with staff to identify if there are any families that may be interested in board membership.

#### 10. Finance Committee Update (Sanchez)

- **POWER Foundation Grant** - Ms. Kemps and Mr. Sanchez partnered on grant submission.
- **Air purifiers**
  - Mr. Sanchez shared that \$4093.63 in receipts were submitted for the purchase of air purifiers, requesting reimbursement. Mr. Cotti moved to approve the reimbursement, Mr. Shober seconded the motion, and all CCSA board members were in favor.
- **BMO**
  - Mr. Sanchez shared that the BMO balance sits at \$9374.89 (includes \$4k grant from power foundation).
- **SCRIP**
  - Mr. Sanchez reported that so far \$335.58 has been raised from SCRIP and he is working to raise visibility to the program.
    - Mr. Bomann to share staff list with Chris
    - Ms. Van Ryzin attended a staff meeting to promote SCRIP and a \$100 contest is underway with the staff team.
    - An idea was discussed to do a family push over the summer in prep for back to school purchases.
- **Tax Filing** - Mr. Sanchez shared that tax filing was completed in December and that documents are stored on the google drive for reference.

#### 11. Public Relations Committee Update (Roe)

- **Student Applications / Lottery**
  - applications - due 2/19
  - lottery drawing - 2/26
  - numbers - about 25 applications below normal
    - 100 - K
    - 29 - 1st
    - 25 - 2nd
    - 28 - 3rd
    - 23 - 4th
    - 14 - 5th
    - 7- 6th
    - 7 - 7th
    - 0 - 8th

#### 12. Board Discussion Items

- **Review options and provide direction for increased in-person learning**
  - **survey results**
    - Mr. Bomann shared that 471 students at classical - 75% want in person, 19% want to remain virtual, 6% no response.
    - Mr. Bomann also shared that it is more taxing for teachers to monitor virtual students while students are in the classroom, more pauses with classrooms when virtual students are involved in the lessons. Classes range from 2-7 virtual students moving forward.
    -
  - **Space guidelines**

- 6ft social distance guideline is recommended when possible
- previous district cap was 20 students/teacher, allowing up to 24 students and/or podding options
  - no classroom has been shut down in the district yet
- how would podding affect math/reading
  - worked on minimal movement of students and desk sanitization as needed
- recess and/or activity breaks would occur and be managed by teachers
  - playground would be broken up into quadrants
- lunches
  - classrooms would eat in pods in the forum
  - 4 classes in forum at a time, 2 classes in their rooms
    - grades 1-4 - forum
    - K, 5-8 - classroom
  - teachers rotate out for their lunches
- entrance/exit
  - maintain 7 doors of entry/exit
  - would require start/stop times
- virtual
  - open video each day
  - no videos
  - no 1:1 meetings
- volunteers
  - AASD is allowing some parent volunteers at lunch
- Canvas (4 or 5 day model)
  - only used for repository of google links for virtual students and student schedule
- Grades (4 or 5 day model)
  - need to consult with staff but likely move back to traditional grading scale for all classes
- Quarantine
  - teachers would teach from home if healthy and students in classroom with supervision
- **Grades K-4**
  - models discussed
    - 5 full days
      - specials as normal - 2 PE, 2 music, 5 Spanish, 1 art class
    - 4 full days, Wednesday virtual or half virtual
      - specials wouldn't be given in person on Wednesdays so virtual may be an option
    - 5 half days
      - specials - less specials overall
    - am/pm
      - specials - per current schedules
  - timing of implementation
    - March 8th- earliest
    - April 5th - latest
  - need for family agreement - virtual only
    - adoption of AASD EVS virtual option for families unable to meet virtual family agreement, students would retain seat at school
  - Mr. Bomann recommended a March 8th start with full 5 days of instruction. EVS is an option for virtual families and Mr. Bomann also shared his alignment with a virtual contract for families to sign.
  - **vote** - A motion was made by Mr. Cotti to move forward with grades 1-4, full five days a week and to set aside a work group to further discuss Kindergarten for Wednesdays. Ms. Van Ryzin seconded the motion and all CCSA board members were in favor.
- **Grades 5-6**
  - models discussed
    - AA/BB schedule, Wednesday virtual
    - AM/PM, Wednesday virtual

- Mr. Bomann recommended a transition to AA/BB schedule given it provides teachers a greater opportunity to deliver curriculum over the AM/PM model. Mr. Bomann also shared that a full day schedule provides an easier transition to 5 full days when AASD approves of that.
    - **vote** - A motion was made by Mr. Cotti and seconded by Ms. Van Ryzin to transition to the AA/BB schedule and as AASD allows a transition to a full 5 day model, allowing the administration flexibility to follow suit. Mr. Broeckert opposed the motion but all other CCSA board members were in favor.
  - **Grades 7-8**
    - models discussed
      - AA/BB schedule, Wednesday virtual
      - AM/PM, Wednesday virtual
      - AM/PM, 5 days a week
    - **vote** - A motion was made by Mr. Cotti and seconded by Ms. Van Ryzin to transition to the AA/BB schedule and as AASD allows a transition to a full 5 day model, allowing the administration flexibility to follow suit. Mr. Broeckert opposed the motion but all other CCSA board members were in favor.
  - **virtual contract** - A recommendation and alignment to send the virtual contract to all families was discussed.
  - **Implementation timing**
    - Mr. Bomann shared that K-8 schedules are drafted and the only step remaining was to assign students to the AA/BB format.
    - **Vote** - Mr. Shober motioned to approve a March 15th implementation. Mr. Sanchez seconded the motion and all CCSA board members were in favor.
- **Identify action items**
  - Mr. Bomann to coordinate work group for Kindergarten - 2/19 discussion
  - Mr. Bomann to share communication with families on 2/19.
- **Future meetings**
  - 3/11 CCSA board meeting - 630pm
  - 3/11 Compliance committee meeting - 530pm
  - 2/19 K work session
- **Other board business** - none

**13. Public Comment** - none

**14. Motion to Adjourn** - Ms. Van Ryzin motioned to adjourn the meeting, seconded by Mr. Shober, and all CCSA board members were in favor.