



**Classical Charter  
School Association**  
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## CCSA BOARD MEETING MINUTES

**April 8th, 2021**

**6:30 pm**

**Zoom video conference only in accordance with social distancing best practices**

**Meeting ID: 143 772 849 Password: 300774 Ph: 312-626-6799**

- 1. Call to Order** - Mr. Broeckert called the April 8th, 2021 meeting of the Classical Charter School Association (CCSA) Board to order.
- 2. Roll Call** - Mr. Bomann, Ms. Meisel, Ms. Roe, Mr. Dugal, Mr. Cotti, Mr. Broeckert, Mr. Layher, Mr. Shober, and Ms. Van Ryzin.
- 3. Welcome Guest Attendee(s)** - Four guests were in attendance including various staff members (Ms. Crownhart, Ms. Schroeder, and Ms. Pellingner).
- 4. Classical School Mission:** *Building a just and excellent educational foundation*
- 5. Public Comment** - none
- 6. Opening Items for Approval**
  - **Meeting Agenda** - Ms. Van Ryzin motioned to approve the meeting agenda with the addition of the math proposal. Ms. Roe seconded the motion and all CCSA board members were in favor.
  - **Meeting Minutes - March 8th** - Mr. Dugal motioned to approve the March 8th, 2021 meeting minutes. Ms. Van Ryzin seconded the motion and all CCSA board members were in favor.
- 7. Administration & Staff Updates**
  - Mr. Bomann shared that the Forward testing is next week.
  - Mr. Bomann also shared that Mr. Belling starts as the school engineer on May 10.
  - Mr. Bomann shared that he is reserving sharing staff changes to a later date so that the teachers can share with students first.
  - Mr. Bomann shared that no kindergarteners took advantage of the ½ day option that was voted on a few meetings back.
  - The 8th Grade Graduation will be held in the forum with no awards program. Two tickets will be given per family and live streaming will be available. Social distancing in the forum will be practiced. Mr. Bomann is awaiting district approval of the plan.
- 8. EPC Updates**
  - 3rd grade math proposal - The CCSA board reviewed the 3rd grade math proposal which includes the usage of textbooks for advanced students. There were no questions from the board members. Ms. Van Ryzin motioned to approve the proposal. Ms. Roe seconded the motion and all CCSA board members were in favor.
  - History - It was shared that the EPC talked about the 2nd grade book and the plan to add a book for the teacher that would be used as a principal resource, core curriculum based and leveraged as a teacher resource. The recommendation is to not purchase the students books. There is also a plan to begin the Middle School textbook search this summer with Ms. Shinnars and Ms. Van Ryzin.
  - English - The English EPC consists of a small group of teachers (Nagreen/Cote). Ms. Roe shared the strategic plan info with the small teacher group to begin discussion for what topics to focus on for next year.
  - There will be a Science EPC meeting next Wednesday.

- World Language - The classes are on track with conversational Spanish.

## 9. Compliance Committee Update (Dugal)

- **Charter Contract Update/Approval (Broeckert/Cotti)**
  - Mr. Broeckert shared that several items are still outstanding:
    - unlikely events - force majeure clause
    - contract renewal - missing deadline and penalty
    - contract termination notification guidelines

Legal advisors are helping to work through these final outstanding items. Mr. Broeckert asked for the ability to finalize these details as committee discretion. Mr. Dugal motioned to approve the draft despite open items and to allow the closure of these items at the discretion of the committee. Mr. Layher seconded the motion and all CCSA board members were in favor.

The committee is targeting an April 29th meeting with programs and services for AASD approval. This could flow to May, if needed, given the renewal deadline is in June.

- Principal survey - Ms. Roe is working on a draft with the desire to have results available for Strategic Planning.
- Board Recruitment - The CCSA board will be reviewing a candidate in closed session tonight. Ms. Roe will continue talking to people based on recommendations from staff members. Reminder for all CCSA board members to remember to be recruiting all year long.
- Parent Survey - Mr. Dugal shared that the parent survey was discussed and the majority of compliance committee members recommend skipping the parent survey this year due to the number of surveys already sent out this school year and given the fact that this year has been so atypical due to COVID.

## 10. Finance Committee Update (Sanchez)

- Ms. Nagreen won the SCRIP teacher drawing for March (2nd month in a row winning).
- no update on accounts

## 11. Public Relations Committee Update (Roe)

- Ms. Roe shared enrollment is going well. No plan to do a kindergarten walk through this year. 8th grade dance farewell will not happen this year. Ms. Roe is working on an 8th grade Classical gift letter to families.

## 12. Board Discussion Items

- **Identify action items**
  - Contract completion - ongoing
  - Mr. Layher to provide his bio for the website.
- **Future meetings**
  - 5/13 May CCSA board meeting
  - 5/26 Strategic Planning - planning for Zoom meeting
- **Other board business -**
  - **staff listening session** - Mr. Dugal thanked teachers for continuing to work with the virtual students and understands it is challenging to maintain but much appreciated for those families remaining virtual.

## 13. Board Applicant Discussion

- **Applicant discussion (closed session)** - Mr. Dugal motioned to move to closed session to review and vote on a new board member candidate. Mr. Shober seconded the motion and all CCSA board members were in favor.
- **Motion for new board members (open session)** - Ms. Van Ryzin motioned to approve David Champaign as a new CCSA board member. Mr. Dugal seconded the motion and all CCSA board members were in favor. Welcome Mr. Champaign!

**14. Motion to Adjourn** - Mr. Cotti motioned to adjourn the meeting, seconded by Mr. Dugal, and all CCSA board members were in favor.