



**Classical Charter  
School Association**  
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## CCSA BOARD MEETING MINUTES

**May 13th, 2021**

**6:30 pm**

**Zoom video conference only in accordance with social distancing best practices  
Meeting ID: 143 772 849 Password: 300774 Ph: 312-626-6799**

- 1. Call to Order** - Mr. Broeckert called the May 13th, 2021 meeting of the Classical Charter School Association (CCSA) Board to order.
- 2. Roll Call** - Mr. Bomann, Ms. Meisel, Ms. Roe, Mr. Dugal, Mr. Cotti, Mr. Broeckert, Mr. Layher, Mr. Shober, Ms. Van Ryzin, Mr. Sanchez, and Mr. Champaign.
- 3. Welcome Guest Attendee(s)** - Six guests were in attendance including various staff members (Ms. Crownhart, Ms. Schroeder, and Ms. Pellingner).
- 4. Classical School Mission:** *Building a just and excellent educational foundation*
- 5. Public Comment** - Mr. Dugal shared positive feedback and thanks for the board members and Mr. Bomann who prepared and presented the Classical School Charter contract renewal.
- 6. Opening Items for Approval**
  - **Meeting Agenda** - Ms. Roe motioned to approve the May 13th, 2021 meeting agenda. The motion was seconded by Mr. Dugal and all were in favor.
  - **Meeting Minutes - April 8th** - Ms. Van Ryzin motioned to approve the April 8th, 2021 meeting minutes. The motion was seconded by Mr. Layher and all were in favor.

### **7. Administration & Staff Updates**

Mr. Bomann shared that interviews were completed for the PE position and was just awaiting information from a reference and a recommendation from the district prior to officially filling the role. The PE role will cover grades K-6. The Spanish position is likely to be filled with a district rotation. Mr. Bomann also shared that the 4th grade teaching position, previously held by Ms. Schroeder, has two candidates that have already applied. The part time Algebra teacher position was posted internally, with no candidates applying so will be posted externally as well.

Mr. Bomann also shared that a new mounted projector was installed in the forum and that the new building engineer is already making a big impact on the school and proactively working on improvement areas. Mr. Bomann also shared good news related to the district's approval for the replacement of the school windows in late July.

Mr. Bomann also shared that preparation for graduation, yearbook, and Minds in Motion are all wrapping up given the events are quickly approaching.

- **Approve grades 7-8 for Minds in Motion or similar activities**  
Mr. Bomann requested alignment with the CCSA board to pursue a 7/8th grade celebration to wrap up the year. The proposal planned for a walk to a nearby park with a picnic lunch (provided individually by students). Mr. Dugal motioned to approve. Ms. Van Ryzin seconded and all in favor.
- **Approve Fall & Spring iReady testing in grades K-8**  
Stemming from the recent contract renewal preparation, Mr. Bomann proposed the idea of having Classical students take the i-Ready test (K-8) both fall and spring in order to provide the ability to show

growth within each year with the same group of students. Currently, students take the test in the spring only. These results would also have the ability to be compared to state results given comparisons are available for fall, winter, and spring. Mr. Cotti motioned to add the fall i-Ready testing to the plan for the 2021/2022 school year. Mr. Shober seconded the motion and all were in favor.

## 8. EPC Updates

- **History** - none
- **Science** - Ms. Meisel shared that there was a May 11th, 2021 Science EPC meeting. The agenda consisted of discussing approach and content (science fair and new science books) to present out on for the Strategic Planning meeting.
- **Math** - Ms. Schroeder shared that the EPC is creating a template for data collection for usage on a quarterly basis. The plan to implement this template is the 2021/2022 school year.
- **ELA** - Ms. Roe shared that the EPC has established some best practices, are reviewing their goals for the strategic plan, and feel the writing program is going well (potential to leverage more in grades 7/8).
- **World Language** - The EPC continues to focus on making interpersonal communication improvements as well as making updates to plan for the upcoming strategic planning meeting.

## 9. Compliance Committee Update (Dugal)

- **Charter Contract Update/Approval (Broeckert/Cotti)**

The contract renewal presentation went well with the AASD committee. The content was received well by the committee and resulted in good questions (some proving expansion and bussing options). The committee voted to recommend the contract for approval and will go to AASD for a full vote on May 24th, 2021.
- **Principal Evaluation**

Ms. Roe shared that the principal evaluation was drafted and shared with the Classical staff. The intent is to have results available by the Strategic Planning meeting on May 26, 2021. Mr. Bomann will identify goals for the upcoming school year and share with the staff. Ms. Roe also shared that the evaluation will be leveraged for future years.
- **Miscellaneous**
  - Mr. Dugal shared that the compliance committee worked on drafting goals for the upcoming Strategic Planning meeting.
  - Mr. Bomann shared that there have been many traffic concerns recently around the safety of drop off/pick up at Classical.

## 10. Finance Committee Update (Sanchez)

- Mr. Sanchez shared that the BMO balance sits at \$5,698.95.
- Mr. Sanchez motioned for the reimbursement of the 8th grade graduation books to Classical School. The motion was seconded by Mr. Cotti and all were in favor.
- The Scrip program was also discussed and a brainstorming session is planned to identify some ideas to promote this great program. Ms. Van Ryzin and Mr. Layher were assigned to lead this effort.

## 11. Public Relations Committee Update (Roe)

- Ms. Roe shared that there has not been any communication from the district around school fairs.
- Ms. Roe also shared that graduation for 8th graders is planned for June 2nd, 2021. Each student will be allowed 2 family members. The request to limit CCSA board attendance to 3 members was made, Ms. Roe, Mr. Broeckert, and Mr. Dugal will be in attendance. Mr. Bomann shared that teachers are welcome to attend.
- Ms. Roe explained that a 7/8 grade awards ceremony will be pre-recorded and sent to the students/families.

## 12. Board Discussion Items

- **5/26 Strategic Planning Prep**
  - Teacher attendance - recommendation to have Ms. Foley represent the EPCs in the meeting due to limited substitute options.
  - Mr. Broeckert asked that any agenda items be sent to him in advance.
  - Alignment was reached among CCSA board members to attend Strategic Planning in person. A call-in option will be available for those interested.
  - Mr. Broeckert asked CCSA board members to consider if there was any interest in board leadership positions.
- **Identify action items**

- CCSA board members to review the Strategic Plan prior to the meeting
- **Future meetings**
  - **5/26 Strategic Planning**
- **Other board business** - Mr. Dugal expressed thanks to Mr. Broeckert for his leadership and contributions to the school throughout his time serving on the board..

**13. Motion to Adjourn** - Mr. Cotti motioned to adjourn the meeting. Ms. Van Ryzin seconded the motion and all were in favor.